

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON

VACANCY ANNOUNCEMENT

#10-WAW-06

November, 2009

**INFORMATION SYSTEMS PROGRAMMER:
OFFICE PRODUCTIVITY SYSTEMS**

Court Personnel System Classification Level: 28/29
Developmental Range Salary: \$57,507 to \$85,487
Full Performance Range Salary: \$72,488 to \$111,156
Depending upon experience and qualifications

Position open until filled; preference given to resumes received by November 20, 2009.

As an Information Systems Programmer, you will join a small but highly motivated team in the design and development of custom automation solutions used within the court. The court is currently implementing Microsoft Office SharePoint Services 2007 for collaboration, workflow management, document storage and improved access to business data.

This position oversees the entire software development lifecycle, from working with end users to identify needs and define requirements to developing solutions in Visual Studio to providing deployment and user support. Most solutions will involve Visual Studio Tools for Office, Crystal Reports, and/or SharePoint. The position requires a results-oriented person with strong technical and problem solving skills, an ability to manage complex projects, and excellent written and verbal communications.

The Western District of Washington has courthouses in Seattle and Tacoma, with offices in Everett, Tukwila, and Vancouver, Washington. The position will be located in Seattle, with travel between offices required. This position will join a staff of thirteen technology professionals, and will report directly to the IT Directors.

RESPONSIBILITIES

- Use Office Productivity Systems and related technologies to solve identified problems and build efficiencies emerging from work with court employees.
- Work with operational staff to develop custom reports using various technologies and provide technical support of an enterprise level reporting environment.
- Assess the use of Office Productivity Systems and related technologies for operational and technical fit with the court's standards and environment.
- Work with court management and operational staff to identify areas where technology may assist with process flow, operational efficiency, or the organization/storage of information.
- Work with operational staff to provide technical support of web-based technologies used by court personnel.
- Provide project management within department standards for all assigned projects within the Information Systems Programmer role.
- Assess operational requirements of assigned project work, and prepare formal requirements and design documentation for review and approval by court staff.
- Apply best practices of software engineering, including proper code standards, testing, and release procedures.

QUALIFICATIONS - GENERAL

Required

- Significant experience developing complex solutions that improve efficiency and operational processes.
- Proven experience working with end users to provide enterprise level solutions using required technologies.
- Outstanding technical skills and ability to implement best practices in Microsoft technologies development.
- Strong written and verbal communication skills.

Preferred

- Standards based project management
- Database Administration experience
- Recognized degree in an IT-related field
- Experience in a government or legal environment

QUALIFICATIONS - TECHNOLOGIES

Required

- One year of experience with ASP.NET development in Visual Studio (2005 or newer) using VSTO or three years of experience with ASP.NET development with Visual Studio.
- One year of direct experience creating business solutions with Microsoft Office 2007. Emphasis in creating, customizing, and organizing documents by using formatting and visual content, with demonstrated ability in reviewing, sharing, and securing content.
- One year experience developing reports using Crystal Reports XI or Crystal Reports 2008, including administration of Crystal Reports Server XI R2 as a central job function.

Preferred

- One year of experience of Microsoft Office SharePoint Server 2007 development or administration. One year experience in database development and one year of database administration using Microsoft SQL Server.
- Experience with the following technologies:
 - Web services
 - State management
 - ASP.NET configuration
 - Monitoring Web applications
 - Debugging
 - JavaScript
 - Internet Information Server (IIS)
 - HTML/CSS
- One year of experience working with XML documents and XML Web services development and consumption.
- Experience with Microsoft SharePoint Designer 2007.

APPLICATION PROCEDURES

Interested candidates should submit the following materials:

- A letter of interest addressing relevant work experience
- A current resume, including salary history

All materials should be submitted no later than October 23, 2009 to:

Human Resources 09-WAW-18
U. S. District Court
700 Stewart St., Suite 2218
Seattle, WA 98101

or via e-mail (Word, WordPerfect, or Acrobat .pdf format *only*) to:

seattle_personnel@wawd.uscourts.gov

Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Applicants selected for interviews must travel at their own expense. Qualified applicants selected for interviews will be tested.

The United States District Court requires employees to follow a code of conduct which is available upon request. Reference checks with current and former employers will be conducted on top candidates. A full background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment.

The Federal Financial Management Reform Act requires direct deposit of federal wages.

The Court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify human resources. The decision on granting reasonable accommodations will be made on a case by case basis.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. In the event that a position becomes vacant in a similar classification, within a reasonable time from the original announcement, management may elect to select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.

BENEFITS

Employees of the United States District Court are not covered by the Office of Personnel Management's civil service classification system or regulations and are considered "at will" employees. Judiciary employees are, however, entitled to the same benefits as other Federal employees. These include:

- 13 days of paid vacation for the first three years of full-time employment. Thereafter, 20 to 26 days/year dependent upon length of federal service;
- 13 days of paid sick leave per year (unlimited accumulation);
- 10 paid holidays per year;
- Subsidized medical coverage with pre-tax employee premiums;
- Group life insurance and long term care options;
- Flexible Benefits Program (pre-tax flexible spending for health care, dependent care and commuter/parking costs);
- Participation in the Thrift Savings Plan (similar to a 401K plan, with employer matching);
- Participation in the Federal Employees Retirement System;
- Eligibility for Long Term Disability Plan Group Rate;
- Creditable service time in other federal agencies or the military will be added to judiciary employment.

The United States District Court is an equal opportunity employer and values diversity in the work place.