

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON

VACANCY ANNOUNCEMENT

#09-WAW-19

October / November 2009

SYSTEMS AND NETWORK ENGINEER
~ REVISED POSTING ~

Court Personnel System Classification Level: 28/29
Developmental Range Salary: \$57,507 to \$85,487
Full Performance Range Salary: \$72,488 to \$111,156
Depending upon experience and qualifications

Position open until filled; preference given to resumes received by November 6, 2009

As Systems and Network Administrator, you will join a small but highly motivated team in the design, maintenance, and support of the technical infrastructure used within the court. The court is currently beginning major initiative to implement a server virtualization and consolidated storage solution.

This position requires experience in data center management, including server installation and configuration, physical infrastructure management, LAN management and environmental monitoring. Experience in the design and management of Active Directory, including Group Policy and experience with Microsoft System Center is required. The ideal candidate will have experience in the design, development, and management of a virtual server environment, including disaster recovery planning. This position requires a results-oriented person with strong technical skills, leadership skills, excellent problem solving skills, ability to manage complex projects, and excellent written and verbal communication skills.

The Western District of Washington has courthouses in Seattle and Tacoma, with offices in Everett, Tukwila, and Vancouver, Washington. The position will be located in Seattle, with travel between offices required. This position will join a staff of thirteen technology professionals, and will report directly to the IT Directors.

RESPONSIBILITIES

- Order, install and maintain all servers and network equipment not provided by the Administrative Office.
- Install and maintain all servers and network equipment provided by the Administrative Office.

- Create and maintain all Windows-based server and desktop operating systems, including software deployment and patch management.
- Perform regular data backup of Windows-based servers and production desktops and coordinate off-site storage of tapes.
- Monitor equipment, applications and services provided by shared resources within the data center.
- Manage physical aspects of data center, including equipment installation, environmental factors (HVAC, etc), electrical, cabling, rack space requirements, etc.
- Manage network logon scripts, group policies, and access to network resources.
- Provide local area network design, implementation, support, and troubleshooting of network issues.
- Develop and maintain cyclical replacement strategy for shared resources (servers, network equipment, printers, etc.).
- Provide strategic planning oversight for all enterprise management tools and network infrastructure.
- Provide project management and oversight within departmental standards for all enterprise management tools and network infrastructure initiatives.
- Develop and maintain documentation of network environment.
- Communicate effectively with all court employees.
- Provide oral and written status reports to management and clerk's office teams.
- Provide guidance and assistance to other IT team members.

QUALIFICATIONS - GENERAL

Required

- Proven experience with implementation management of a virtual server environment.
- Proven experience working with operational staff to provide enterprise level solutions using required technologies.
- Outstanding technical skills and ability to implement best practices in an Active Directory environment.
- Strong written and verbal communication skills.
- Demonstrated ability to effectively organize, prioritize, and manage projects.

Preferred

- Standards based project management
- Recognized degree in IT-related field
- Experience in a court environment

QUALIFICATIONS - TECHNOLOGIES

Required

- Active Directory design and management, including Group Policy
- VMWare Vsphere technology
- Microsoft System Center, Operations Manager, and Configuration Manager
- Cisco Networking Technologies
- Data Center Management, including disaster recovery and environmental management
- Enterprise-level Wireless Network Management

Preferred

- Microsoft Internet Information Server (IIS)
- Lotus Domino administration
- Avaya Certified Technican – S8710
- VoIP of QoS administration
- IPV6

APPLICATION PROCEDURES

Interested candidates should submit the following materials:

- A letter of interest addressing relevant work experience
- A current resume, including salary history

All materials should be submitted no later than November 6, 2009 to:

Human Resources 09-WAW-19
U. S. District Court
700 Stewart St., Suite 2218
Seattle, WA 98101

or via e-mail (Word, WordPerfect, or Acrobat .pdf format *only*) to:

seattle_personnel@wawd.uscourts.gov

Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Applicants selected for interviews must travel at their own expense. Qualified applicants selected for interviews will be tested.

The United States District Court requires employees to follow a code of conduct which is available upon request. Reference checks with current and former employers will be conducted on top candidates. A full background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending

successful completion of the investigation. Unsatisfactory results may result in termination of employment.

The Federal Financial Management Reform Act requires direct deposit of federal wages.

The Court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify human resources. The decision on granting reasonable accommodations will be made on a case by case basis.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. In the event that a position becomes vacant in a similar classification, within a reasonable time from the original announcement, management may elect to select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.

BENEFITS

Employees of the United States District Court are not covered by the Office of Personnel Management's civil service classification system or regulations and are considered "at will" employees. Judiciary employees are, however, entitled to the same benefits as other Federal employees. These include:

- 13 days' paid vacation for the first three years of full-time employment. Thereafter, 20 to 26 days/year dependent upon length of federal service;
- 13 days of paid sick leave per year (unlimited accumulation);
- 10 paid holidays per year;
- Subsidized medical coverage with pre-tax employee premiums;
- Group life insurance and long term care options;
- Flexible Benefits Program (pre-tax flexible spending for health care, dependent care and commuter/parking costs);
- Participation in the Thrift Savings Plan (similar to a 401K plan, with employer matching);
- Participation in the Federal Employees Retirement System;
- Eligibility for Long Term Disability Plan Group Rate;
- Creditable service time in other federal agencies or the military will be added to judiciary employment.

The United States District Court is an equal opportunity employer and values diversity in the work place.