



**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON**

TERM SOCIAL SECURITY LAW CLERK

ANNOUNCEMENT NUMBER 18-WAW-01

ANNOUNCEMENT DATE October 17, 2017

CLOSING DATE Open until filled; position available October 23, 2017, and will be filled immediately
The U.S. District Court for the Western District of Washington is seeking qualified candidates for a term law clerk position to work exclusively on Social Security appeals. Our district has one of the highest social security caseloads in the country and we seek a law clerk to assist with this caseload. This full-time term position is open October 23, 2017, and is funded through December 2019. The position may continue beyond 2019, subject to funding. The position is located in Seattle, WA and will work under the direction of the chief judge.

REPRESENTATIVE DUTIES The law clerk in this position will work for the court on social security appeals and will perform legal research, draft reports and recommendations, proposed orders, and orders in consent cases.

QUALIFICATIONS Candidates must be law school graduates from an accredited law school, must work well independently, must possess excellent research and writing skills, and must be experienced with Word, Westlaw or Lexis, and related software. Preference will be given to individuals with previous experience, particularly with social security cases.

SALARY RANGE JSP Grade 11 to 14, Salary Range: \$65,014 per year to \$109,500 per year.
Depending on experience and qualifications

BENEFITS The District Court offers a generous benefit package, including transit passes, health and life insurance benefits, flexible spending accounts, and long term care options, annual and sick leave accrual, and ten paid holidays per year. Term law clerks are not eligible for retirement benefits and are limited to a total of 4 years of service in the Judiciary while in a term position. Judiciary employees are not covered by the Executive Branch civil service classification system or regulations. For additional information on employment with the federal courts, please visit www.uscourts.gov.

INFORMATION FOR APPLICANTS Qualified applicants should submit the following:

- A letter of interest addressing relevant work experience
- A current resume
- A writing sample of no more than five pages

Submit all materials via e-mail (preferably in Acrobat .pdf format) to:

seattle_personnel@wawd.uscourts.gov

Or send to:

Human Resources (18-WAW-01)
U. S. District Court
700 Stewart Street, Suite 2218
Seattle, WA 98101

Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States.

A background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment. Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Applicants selected for interviews must travel at their own expense.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. In the event that a position becomes vacant in a similar classification, within a reasonable time from the original announcement, management may elect to select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.

The United States District Court is an equal opportunity employer and values diversity in the work place.