



REQUEST FOR QUOTATIONS (RFQ)
Open Market
Lowest Price, Technically Acceptable

U.S. District Court Western District of Washington

RFQ Number: **WAWD.14.01** – Printer Equipment Maintenance, Support, and Toner

Request Date: August 13, 2014

RFQ Response Due Date: **September 2, 2014 - 2:00pm PST**

Estimated period of performance for contract: **September 5, 2014 – September 4, 2015**

Upon mutual agreement, the contract may be extended for up to four additional one-year periods.

Public Announcement

Please submit a technical proposal describing your approach and project management in accordance with the attached statement of work. Use the attached quote sheet for a price quotation broken down according to the line items listed with any supporting documentation for the proposed prices.

Quotes may be e-mailed or hand delivered to the address listed below.

The deadline for submissions is: **September 2, 2014 - 2:00pm PST.**

U.S. District Court Western District of WA (hereafter referred to as Agency) reserves the right to reject any late submissions.

All RFQ responses, questions and correspondence shall be sent to:

United States District Courthouse

Attn: Karen Westerlind, Procurement Specialist

700 Stewart Street, Suite 2218

Seattle, WA 98101

karen_westerlind@wawd.uscourts.gov

Phone: (206) 370-8491

This is a request for **Open Market Pricing**.

A fixed price contract will be awarded based on the lowest priced, technically acceptable offer.

TABLE OF CONTENTS

<u>SECTION:</u>	<u>PAGE:</u>
1. STATEMENT OF WORK (SOW)	3
1.1 Introduction and Objective	3
1.2 Scope	3
2. REQUIREMENTS AND DELIVERABLES	4
2.1 Mandatory Requirements	4
2.2 Other Requirements and Information	4
2.3 Reporting Deliverables	5
3. PRICING	5
4. PERIOD OF PERFORMANCE	6
5. RFQ RESPONSE INSTRUCTIONS	6
5.1 Deadline for Quotations	6
5.2 RFQ Timeline	6
5.3 Response Guidelines	6
5.4 Company Profile	7
5.5 Acknowledge of RFQ Instructions and Terms	7
5.6 Execution of Quotation	7
6. RFQ TERMS	8
6.1 General Information	8
6.2 RFQ Evaluation Criteria	8
6.3 Postponement of Response	8
6.4 Inquiries and Clarifications	8
6.5 Responsibility of Quotations	8
6.6 Changes and Withdrawal	8
6.7 Subletting or Assigning of Agreement	9
6.8 Payments and Assignments	9
6.9 Termination	9
JUDICIARY TERMS AND CONDITIONS	10

1. STATEMENT OF WORK (SOW)

1.1 INTRODUCTION AND OBJECTIVE:

The U.S. District Court Western District of WA is soliciting a Request for Quotations (RFQ) for the selected Contractor to provide pricing on toner, parts, preventive maintenance, and repair services for our fleet of (47) HP, Konica, and Sharp branded multi-functional and large network printers for a one-year period.

Selected Contractor shall provide the following services:

- Maintenance and maintenance supplies for printers.
- Annual cleaning of all printers.
- Consumable supplies including toner cartridges and staples (but excluding paper). Color printers must utilize only OEM toners.
- Removal/recycling program for used toner cartridges.

In this same RFQ, we are soliciting quotes for the supply of toner cartridges only for our (187) small desktop printers.

Contracted work to be conducted in (5) locations.

1.2 SCOPE:

Locations of all printers included in this RFQ:

U.S. District Court/Probation Services
700 Stewart Street
Seattle, WA 98101

U.S. District Court/Probation Services
1717 Pacific Ave.
Tacoma, WA 98402

U.S. Probation Office
14240 Interurban Ave, Suite 230
Tukwila, WA 98168

U.S. Probation Office
2731 Wetmore Ave, Suite 420
Everett, WA 98201

U.S. Probation Office
1111 Main St, Suite 420
Vancouver, WA 98660

The (47) MFPs and large network printers are from the following manufacturers: (30) - Konica-Minoltas, (8) of which have color print capabilities; (16) – HPs, (1) of which has color print capability; and (1) – Sharp. See Attachment A for a listing of all model numbers, quantity of printers of each model, locations, and estimated annual page counts for each.

Service calls for maintenance must be returned within a (2) hour time-frame. If a maintenance resolution cannot be determined within a five minute phone conversation with a court employee, then a maintenance professional must be dispatched within (2) hours from the termination of phone conversation.

Our fleet of small desktop printers consists of: (186) – HPs; and (1) - Konica, for a total of (187). See Attachment B for a listing of all desktop model numbers, quantity of printers of each model, and estimated annual toner cartridge usage for each.

Page counts and quantities of toner cartridges are yearly estimates and do not represent exact volume for the period of performance.

Toner cartridges to be delivered upon Agency request, and are to be delivered to the specified location. All toner cartridges to be installed by U.S. District Court Western District of WA personnel.

MFPs, large network printers, and small desktop printers may be added or removed during the course of service, due to cyclical replacement, damage, or a business need for additional printers. Price quote should be based on cost per machine for MFPs and large network printers, and per toner cartridge for small desktop printers. All delivery fees and travel costs (time and mileage) are to be included in your price quotes.

2. REQUIREMENTS AND DELIVERABLES

2.1 MANDATORY REQUIREMENTS:

- **Wage Rate Determination**

Due to the estimated cost of this procurement, wage determinations will be necessary pursuant to the Davis-Bacon Act and/or the Service Contract Act as determined by the Department of Labor.

Please see www.wdol.gov for worker benefits under the Service Contract Act.

- **Maintenance technicians must be certified by manufacturer to work on all court owned printers.**

A list of company technicians and their certifications is to be included in your quotation.

2.2 OTHER REQUIREMENTS AND INFORMATION:

- Annual cleaning shall be required on all printers within (30) days of contract award or exercise of option year.
 - Inspect all major components during annual cleaning including but not limited to: rollers, finisher, fuser units, drums, and trays.
 - Contractor will supply a numbered sticker for each printer for identification purposes.
 - Contractor to provide a print management report after cleaning, identifying each printer's model number, serial number, Contractor identification number, page count, any recommended repairs, and an estimated remaining duty/life-cycle.
- Contractor shall provide next day delivery on all supplies at no cost.
- Color toner cartridges must be OEM and made specifically for the model of printer.

- Black toner cartridges may be remanufactured, but must be of high quality and guaranteed to work. Any damage resulting in faulty cartridges is to be repaired and replaced at the full expense of the Contractor.
- Contractor must have a recycling program for used toner cartridges, and used cartridges must be collected and removed from court locations within (5) business days upon request.
- Contractor will provide end-user training on all printers upon request.
- Contractor will coordinate all timing for service through the Courts IT Help Desk.
- A dedicated account representative/ customer service representative is to be assigned to our account. Representatives of your firm will be expected to return calls and answer requests for general information within (2) hours.
- All invoices, packing lists, packages, shipping notices, and other written documents must reference the corresponding U.S. Court's individual or ticketed information for audit and tracking accountability.
- With respect to execution of services, tasks are to be executed on time. For any exception to the execution date or scheduled date specified for a task, prior notice shall be given to an identified and authorized representative of the U.S. Court.

2.3 REPORTING DELIVERABLES:

- Within (30) days of contract award, Contractor must complete and record an inventory database of all MFPs and large network printers which includes the status of printer condition. A printer database must be maintained throughout the contract period.
- For MFPs and large network printers only, Contractor must conduct quarterly page counts (either by using Contractor-provided automated software or by contractor-provided manual calculation) and use the results for billing purposes. All counts must be clearly stated on quarterly invoices. If using automated software, Contractor must work with U.S. Court IT staff to ensure data security requirements are met. In addition to page counts, the quarterly report should contain data on the repairs requested by Agency staff, including the nature of the issue and the printer repaired.
- If the option to extend the contract is exercised, Contractor must conduct an annual repeat inventory list and inspection of printer condition of all MFPs and large network printers within (30) days of contract renewal.

3. PRICING

Firm fixed pricing is required and shall be submitted as total cost for a one-year period, based on rates per usage (page counts) and estimated maintenance for MFPs and large network printers and per toner cartridge for small desktop printers. If a price increase is requested during the term, and both parties do not agree upon the percentage of increase, the agreement is nullified and open for re-bid. Any price

decreases will be passed on immediately. Service fees (prices) will be firm unless specifications provided have led the supplier to quote inaccurately. If such case arises, both parties shall mutually agree upon the price. Any proposed fuel surcharges and travel-related expenses must be included in the quotation.

Firm fixed pricing is to be for base year only. If Contractor receives notice that Agency wishes to exercise an option year, pricing can be renegotiated at that time. The option year's firm-fixed pricing must be agreed upon by both parties.

4. PERIOD OF PERFORMANCE

The period of performance of the contract resulting from this RFQ is tentatively scheduled to begin on September 5, 2014, and to end on September 4, 2015. Upon mutual agreement, the contract may be extended for up to four additional one-year periods.

5. RFQ RESPONSE INSTRUCTIONS

5.1 DEADLINE FOR QUOTATIONS:

RFQ responses must be e-mailed or hand-delivered and received by Karen Westerlind (karen_westerlind@wawd.uscourts.gov), no later than 2:00 pm Pacific Standard Time on September 2, 2014. Quotations received after the established deadline will not be considered.

5.2 RFQ TIMELINE:

Event:	Due Date:
RFQ Distribution	August 13, 2014
RFQ Response Due	September 2, 2014, 2:00pm PST
RFQ Evaluation Completed	September 3, 2014
Final Selection/Notification	September 3, 2014
Negotiation/ Final discussions	September 4, 2011
Contract Awarded	September 4, 2011
Contract Term	September 5, 2014 – September 4, 2015

5.3 RESPONSE GUIDELINES:

All responses are to be in strict conformity with the quotation documents (see Attachment C). Total quoted prices to be included on quotation document, with individual price break-down and supporting documentation clearly labeled and attached separately. To be considered as a potential supplier for these services, you must respond to all components of this RFQ. Failure to complete all required and requested information may result in disqualification of the quotation.

Any additions or changes to the terms of this Request for Quotations should be detailed on a separate sheet, and agreed to by both parties prior to submission of your quotation.

By submitting a quotation, Contractor shall be considered to be in agreement and compliance with all specified terms and conditions.

5.4 COMPANY PROFILE:

On a separate sheet of paper, include a Company Profile as detailed below:

RFQ Company Profile Information:

- List Company name and address, contact name, phone, and email address.
- Provide a brief company history including products, services, and statements of financial condition.
- Please provide references from three customers where similar services were provided. Include contact names, titles, phone numbers, and email addresses.

5.5 ACKNOWLEDGEMENT OF RFQ INSTRUCTIONS AND TERMS:

This RFQ does not commit the U.S. Court to issue a contract. No compensation will be made to firms for quotation preparation, interviews or other quotation costs.

CONTRACTOR MUST COMPLETE AND RETURN WITH THEIR RFQ RESPONSE, THE FOLLOWING INFORMATION, ACKNOWLEDGING "I HAVE READ AND WILL COMPLY WITH RFQ INSTRUCTIONS AS DESCRIBED."

Date:

Company Name:

Address:

City & State:

Zip:

Phone:

Prepared by:

Title:

Signature:

5.6 EXECUTION OF QUOTATION:

The quotation shall be signed by an officer or other authorized representative of your firm who has legal authority to commit to performance of the services offered.

6. RFQ TERMS

6.1 GENERAL INFORMATION:

All information contained within this request is considered proprietary to the U.S. District Court Western District of WA and shall not be shared or duplicated for other purposes.

The Contractor awarded this business opportunity may or may not be the exclusive provider of the services included in this RFQ for the duration of the agreement. If service and quality needs cease to be fulfilled in an acceptable manner, Agency will notify Contractor of their dissatisfaction. Contractor will be given a fair opportunity to correct any issues. Agency reserves the right to re-bid this service if the issues are not resolved in a timely matter or if both parties mutually agree that the supplier is unable to meet the needs of the U.S. Court.

Responses to this RFQ shall be binding for a minimum of (30) calendar days.

6.2 RFQ EVALUATION CRITERIA:

All quotations will be evaluated on a lowest-priced, technically acceptable standard.

Agency reserves the right to reject any or all quotations submitted, to reject a quotation not accompanied by any data required by the RFQ, to reject a quotation which is in any way incomplete or irregular, or to waive any informality or irregularity in any quotation received.

6.3 POSTPONEMENT OF RESPONSE:

Agency reserves the right to postpone the date and time announced for receipt of quotations. Such postponement may be made at any time prior to the established date and time for receipt of quotation by notice and addendum to the RFQ to all potential participants.

6.4 INQUIRIES AND CLARIFICATIONS:

Inquiries regarding this RFQ shall be directed to Karen Westerlind, 700 Stewart Street, Suite 2218, Seattle, WA 98101 (karen_westerlind@wawd.uscourts.gov). Please do not contact any other individuals at the U.S. District Court regarding this RFQ. If a change or further explanation is deemed necessary, the U.S. District Court will notify all potential parties by addendum to the RFQ.

6.5 RESPONSIBILITY OF QUOTATIONS:

Authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting quotations. All questions or requests for further clarification regarding specifications or requirements should be fully addressed prior to submitting your quotation.

6.6 CHANGES AND WITHDRAWAL:

After your quotation has been submitted within the time allowed, the quotation shall be in its final form. Changes, except for responses to any Court addendums, will not be allowed. E-mail notification of withdrawal must be provided to Karen Westerlind prior to the deadline of submission, September 2, 2014.

6.7 SUBLETTING OR ASSIGNING OF AGREEMENT:

Any work or portion of work assignment to be sublet, transferred, assigned or otherwise disposed of to any person, firm or corporation must be explicitly stated in this quotation and approved by the U.S. Court before the beginning of work.

6.8 PAYMENTS AND ASSIGNMENTS:

All payments shall be issued by Agency on a quarterly basis and will be remitted by mail. Contractor's payment terms shall be net (30) days upon receipt of a properly submitted invoice. Agency will take advantage of all prompt pay discounts and these discounts are to be expressed in your response.

6.9 TERMINATION:

In the event of a breach by Contractor of any of the provisions of this contract, Agency reserves the right to cancel and terminate this agreement forthwith upon giving written notice (per Federal Judiciary Guideline).

<http://www.uscourts.gov/FederalCourts/UnderstandingtheFederalCourts/AdministrativeOffice/Procurement/JudiciaryProvisions.aspx>

APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

[http://www.uscourts.gov/Viewer.aspx?doc=/uscourts/FederalCourts/Procurement/Guide/Vol14-Ch01-Ap
px1B.pdf](http://www.uscourts.gov/Viewer.aspx?doc=/uscourts/FederalCourts/Procurement/Guide/Vol14-Ch01-Ap
px1B.pdf)

2. The following judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

- Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
- Clause 3-175 Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (JUN 2012)
- Clause 6-20 Insurance – Work on or Within a Judiciary Facility (APR 2011)
- Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)
- Clause 7-65 Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

- Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date.

- Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than (15) calendar days prior to the contract's current expiration date of August 31, 2015; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least (30) calendar days before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed (5) years.

ATTACHMENT A

Multi-Functional Printers (MFPs) and Large Network Printers:

MANUFACTURER/ MODEL:	LOCATION:	BLACK – EST. ANNUAL PAGE COUNT:	BLACK – EST. TOTAL PAGE COUNT:	COLOR – EST. ANNUAL PAGE COUNT:	COLOR – EST. TOTAL PAGE COUNT:	DATE PURCHASED:
HP LaserJet 9040 MFP	Tacoma	42,516	149,415	N/A	N/A	9/1/2004
HP LaserJet 9040 MFP	Tacoma	80,276	330,693	N/A	N/A	9/30/2009
HP LaserJet 9040 MFP	Tacoma	25,412	157,191	N/A	N/A	9/1/2004
HP LaserJet CP6015	Seattle	7,324	20,965	2,548	72,356	9/30/2007
HP LaserJet M602DN	Everett	14,692	22,436	N/A	N/A	9/25/2012
HP LaserJet M602DN	Tukwila	14,192	25,281	N/A	N/A	9/25/2012
HP LaserJet M602DN	Tukwila	5,580	10,039	N/A	N/A	9/25/2012
HP LaserJet M602DN	Tacoma	42,652	69,404	N/A	N/A	10/25/2013
HP LaserJet M602DN	Seattle	212	58	N/A	N/A	5/27/2014
HP LaserJet M602DN	Seattle	21,968	21,769	N/A	N/A	9/25/2012
HP LaserJet M602DN	Seattle	52,256	67,842	N/A	N/A	9/25/2012
HP LaserJet M602DN	Seattle	20,132	7,223	N/A	N/A	10/25/2013
HP LaserJet M602DN	Tacoma	>4 Mos. In Use	2,361	N/A	N/A	10/25/2013
HP LaserJet M602DN	Tacoma	>4 Mos. In Use	1,298	N/A	N/A	10/25/2013
HP LaserJet M602DN	Seattle	42,652	77,628	N/A	N/A	6/5/2012
HP LaserJet M602DN	Tacoma	New	New	N/A	N/A	10/25/2013
Konica Minolta 361	Seattle	40,472	167,877	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	42,224	151,565	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	55,064	144,972	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	121,304	280,978	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	23,132	53,198	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	186,596	495,784	N/A	N/A	9/30/2011
Konica Minolta 361	Seattle	57,740	157,552	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	9,124	76,513	N/A	N/A	11/1/2011
Konica Minolta 361	Seattle	61,140	192,881	N/A	N/A	11/1/2011
Konica Minolta 361	Tacoma	56,432	256,882	N/A	N/A	9/30/2011
Konica Minolta 361	Tacoma	11,780	58,795	N/A	N/A	9/30/2011
Konica Minolta 361	Tacoma	70,140	209,966	N/A	N/A	9/30/2011
Konica Minolta 361	Vancouver	17,164	45,297	N/A	N/A	10/12/2011
Konica Minolta 501	Seattle	27,700	51,969	N/A	N/A	2/21/2012
Konica Minolta C360	Seattle	74,832	334,710	16,988	50,467	10/26/2010
Konica Minolta C360	Seattle	33,964	126,679	18,432	37,579	10/26/2010
Konica Minolta C360	Everett	30,288	144,763	20,604	76,919	10/25/2010
Konica Minolta C360	Tukwila	11,204	117,986	6,088	36,277	10/22/2009

Konica Minolta C360	Tacoma	31,300	127,572	45,952	91,365	1/25/2011
Konica Minolta C360	Tacoma	97,952	345,884	34,524	67,714	1/25/2011
Konica Minolta C360	Tacoma	34,764	64,218	29,568	50,490	3/10/2012
Konica Minolta C360	Seattle	32,672	292,701	73,768	219,058	9/22/2009
Konica Minolta M363	Seattle	94,420	170,182	N/A	N/A	10/2/2012
Konica Minolta M363	Seattle	40,788	77,042	N/A	N/A	10/2/2012
Konica Minolta M363	Seattle	56,948	69,262	N/A	N/A	10/2/2012
Konica Minolta M363	Seattle	79,556	84,273	N/A	N/A	9/2/2012
Konica Minolta M363	Seattle	32,824	97,086	N/A	N/A	9/2/2012
Konica Minolta M363	Seattle	79,160	151,962	N/A	N/A	10/2/2012
Konica Minolta M363	Seattle	14,156	11,631	N/A	N/A	11/6/2013
Konica Minolta M363	Tacoma	5,820	1,817	N/A	N/A	10/2/2012
Sharp MX-363NJ	Seattle	112,192	276,663	N/A	N/A	10/2/2012

ATTACHMENT B

Small Desktop Printers:

MANUFACTURER/MODEL:	QTY. OF EACH PRINTER	EST. ANNUAL TONER CARTRIDGES REQUIRED:
HP 3380 MFP	1	1
HP Color LaserJet CP4525N	5	5
HP LaserJet CP1525nw	1	1
HP LaserJet M4345xs	2	2
HP LaserJet 1022	3	3
HP LaserJet 1200	1	8
HP LaserJet 2100	2	4
HP LaserJet 2430dtn	5	5
HP LaserJet 3390 MFP	1	1
HP LaserJet 3600	1	1
HP LaserJet 4250dtn	5	5
HP LaserJet 425dn	7	7
HP LaserJet M1522nf MFP	4	4
HP LaserJet M1536DNF	1	1
HP LaserJet M2727NF MFP	1	1
HP LaserJet P1006	2	2
HP LaserJet P1505	28	76
HP LaserJet P1606DN	17	23
HP LaserJet P2015dn	2	2
HP LaserJet P2035	1	1
HP LaserJet P3005dn	3	3
HP LaserJet P4005DN	1	1
HP LaserJet P4014DN	3	3
HP LaserJet P4015	2	2
HP LaserJet Pro 400	3	3
HP LaserJet Pro M1536 DNF	1	1
HP LaserJet Pro P1102W	82	194
Konica Magicolor	1	1

ATTACHMENT C

Quote Sheet for RFQ Number: WAWD.14-01

Item #	Description	Total Quantity	Printer Models/Quantity	Price Per Printer/Printer Cartridge	Extended Total Price
1	Maintenance, service, and supplies for MFPs and large network printers	47	HP LaserJet 9040 MFP (3)	\$	\$
			HP LaserJet CP6015 (1)	\$	
			HP LaserJet M602DN (12)	\$	
			Konica Minolta 361 (13)	\$	
			Konica Minolta 501 (1)	\$	
			Konica Minolta C360 (8)	\$	
			Konica Minolta M363 (8)	\$	
			Sharp MX-363NJ (1)	\$	
2	Toner cartridges for small desktop printers	187	HP 3380 MFP (1)	\$	\$
			HP Color LaserJet CP4525N (5)	\$	
			HP LaserJet CP1525nw (1)	\$	
			HP LaserJet M4345xs (2)	\$	
			HP LaserJet 1022 (3)	\$	
			HP LaserJet 1200 (1)	\$	
			HP LaserJet 2100 (2)	\$	
			HP LaserJet 2430dtn (5)	\$	
			HP LaserJet 3390 MFP (1)	\$	
			HP LaserJet 3600 (1)	\$	
			HP LaserJet 4250dtn (5)	\$	
			HP LaserJet 425dn (7)	\$	
			HP LaserJet M1522nf MFP (4)	\$	
			HP LaserJet M1536DNF (1)	\$	
			HP LaserJet M2727NF MFP (1)	\$	
			HP LaserJet P1006 (2)	\$	
			HP LaserJet P1505 (28)	\$	
			HP LaserJet P1606DN (17)	\$	
			HP LaserJet P2015dn (2)	\$	
			HP LaserJet P2035 (1)	\$	
			HP LaserJet P3005dn (3)	\$	
			HP LaserJet P4005DN (1)	\$	
			HP LaserJet P4014DN (3)	\$	
			HP LaserJet P4015 (2)	\$	
			HP LaserJet Pro 400 (3)	\$	
			HP LaserJet Pro M1536 DNF (1)	\$	
HP LaserJet Pro P1102W (82)	\$				
Konica Magicolor (1)	\$				
				BID TOTAL	\$

ATTACHMENT C

Quote Sheet for RFQ Number: WAWD.14-01

Bid Total: \$ _____

Contractor Name

Contractor's Phone Number

Contractor Street Address

Contractor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Contractor's E-Mail Address

Printed or Typed Name of Signator

Date

Federal Tax ID Number