

Court's Daily Schedule During Trial

- The courtroom will be open and available to counsel at approximately 8:15 a.m.
- Final Pretrial matters are taken up at 8:30 or 8:45
- The jury panel is sworn for voir dire in the courtroom at 9:00
- 15 minute mid-morning break is taken at approximately 10:30
- Noon/Lunch recess is taken at from 12:00 to 1:30, if matters need to be discussed outside the presence of the jury, this will occur at 1:15
- 15 minute mid-afternoon break is taken at approximately 3:00
- Court recesses for the day at 4:30 p.m.
- If there are no matters to take up at the end of the day outside the presence of the jury, the courtroom needs to be cleared and closed as soon as possible so court staff can attend to other matters
- Court Security Officers require that all parties exit the courthouse by 5:00 p.m., unless court remains in session
- The parties should discuss leaving trial materials overnight in the courtroom