

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON

VACANCY ANNOUNCEMENT

14-WAW-11

April 2014

**SYSTEMS AND NETWORK ENGINEER
(REVISED POSTING)**

Court Personnel System Classification Level: 28/29

Developmental Range Salary: \$59,303 to \$88,179

Full Performance Range Salary: \$74,773 to \$114,666

Depending upon experience and qualifications

Position open until filled; preference given to resumes received by May 26, 2014

As Network and Systems Administrator, you will join a small but highly motivated team in the design, maintenance, and support of the technical infrastructure used within the court. The court currently operates in a virtualized server environment with consolidated storage. The Court anticipates growth of its current wireless environment in support of courtroom technology systems, court staff, and visitors to the court. Improved network monitoring, including intrusion detection, will be an area of emphasis for this position.

This position requires experience in data network management, including support and maintenance of the physical infrastructure, environmental components, LAN/WAN environment, including routers, switches and security appliances, wireless infrastructure, and management of the video and voice network and associated PBX equipment. This position requires experience in server management, including installation and configuration.

The ideal candidate will have experience in the design, development, and management of a virtual server environment, and complex wireless environments, including disaster recovery planning. This position requires a results-oriented person with strong technical skills, leadership skills, excellent problem solving skills, ability to manage complex projects, and excellent written and verbal communication skills.

The Western District of Washington has courthouses in Seattle and Tacoma, with offices in Everett, Tukwila, and Vancouver, Washington. The position will be located in Seattle, with travel between offices required. This position will join a staff of eleven technology professionals, and will report directly to the IT Directors.

RESPONSIBILITIES

- Manage physical aspects of data center, including equipment installation, environmental factors (HVAC, etc), electrical, cabling, rack space requirements, etc.
- Provide local area network design, implementation, support, and troubleshooting of network issues.
- Develop and maintain documentation of network environment.

- Provide and manage the court's wireless network, including design, implementation, and support.
- Manage and provide configuration support for voice communications system (PBX).
- Manage and support the court's video and voice network including QoS and VoIP configuration and management.
- Perform regular data backup of Windows-based servers and production desktops and coordinate off-site storage of tapes.
- Order, install and maintain all servers and network equipment not provided by the Administrative Office.
- Install and maintain all servers and network equipment provided by the Administrative Office.
- Create and maintain all Windows-based server and desktop operating systems, including software deployment and patch management.
- Develop, implement and maintain network security standards in compliance with national security guidelines.
- Monitor equipment, applications and services provided by shared resources within the data center.
- Administer network logon scripts, group policies, and access to network resources.
- Develop and maintain cyclical replacement strategy for shared resources (servers, network equipment, printers, etc.).
- Provide strategic planning oversight for all enterprise management tools and network infrastructure.
- Provide project management and oversight within departmental standards for all enterprise management tools and network infrastructure initiatives.
- Communicate effectively with all court employees.
- Provide oral and written status reports to management and clerk's office teams.
- Provide guidance and assistance to other IT team members.

QUALIFICATIONS - GENERAL

Required

- Proven experience working with operational staff to provide enterprise level solutions using required technologies.
- Outstanding technical skills
- Strong written and verbal communication skills.
- Demonstrated ability to effectively organize, prioritize, and manage projects.
- Proven experience with implementation and management of wireless environments.

Preferred

- Proven experience with implementation management of a virtual server environment.
- Ability to implement best practices in an Active Directory environment.
- Standards based project management
- Recognized degree in IT-related field
- Experience in a court environment

QUALIFICATIONS - TECHNOLOGIES

Required

- Data Center Management, including disaster recovery and environmental management
- Cisco Networking Technologies
- Telephone system administration
- VoIP and QoS administration
- Enterprise-level Wireless Network Management

Preferred

- Enterprise Network Monitoring technologies, such as Solarwinds Network Performance Monitor and Microsoft Operations Manager
- Microsoft Internet Information Server (IIS)
- Active Directory design and management, including Group Policy
- Enterprise software deployment technologies, such as Microsoft Configuration Manager
- Avaya telephone system administration and maintenance

APPLICATION PROCEDURES

Interested candidates should submit the following materials:

- A letter of interest addressing relevant work experience
- A current resume, including salary history

All materials should be submitted to:

Human Resources (14-WAW-11)
U. S. District Court
700 Stewart St., Suite 2218
Seattle, WA 98101

or via e-mail to: seattle_personnel@wawd.uscourts.gov

ADDITIONAL INFORMATION

Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Applicants selected for interviews must travel at their own expense. Qualified applicants selected for interviews will be tested.

The United States District Court requires employees to follow a code of conduct which is available upon request. Reference checks with current and former employers will be conducted on top candidates. A background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment.

The Federal Financial Management Reform Act requires direct deposit of federal wages.

The Court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify human resources. The decision on granting reasonable accommodations will be made on a case by case basis.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. In the event that a position becomes vacant in a similar classification, within a reasonable time from the original announcement, management may elect to select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.

BENEFITS

Employees of the United States District Court are considered “at will” employees. Judiciary employees participate in the Federal Employees Retirement System, Thrift Savings Plan (similar to a 401K), health and life insurance benefits, long term disability and long term care options, annual and sick leave accrual, and ten paid holidays per year. Judiciary employees are not covered by the Office of Personnel Management’s civil service classification system or regulations. For additional information on employment with the federal courts, please visit www.uscourts.gov.

The United States District Court is an equal opportunity employer and values diversity in the work place.