

## **Civil Trial Exhibits**

1. The original and one copy of the trial exhibits shall be delivered to Judge Tsuchida's chambers no later than the date the Court holds the pretrial conference. Each party shall submit its exhibits in a three-ring binder with appropriately numbered tabs. Each exhibit shall be clearly marked.
2. Plaintiff's exhibits shall be numbered consecutively beginning with 1; defendant's exhibits shall be numbered consecutively beginning with the next number not used by plaintiff. The parties should not submit or list duplicate documents.
3. Once a party has identified an exhibit in the pretrial order, it may be used by any party.
4. The parties shall file their exhibit and witness lists and any revisions with the Court.