

Form Requirements for Motions & Briefs: Local Rules CR 7(e) and 10

Length The parties must comply with the length restrictions set forth in Local Rule CR 7(e). The Court may return over-length pleadings or decline to consider arguments presented beyond the specified page limits.

Form Under Local Rule CR 10 all pleadings must be on 8.5 X 11 inch white paper, be typed or clearly written and double spaced except for quotations. Three inches of space shall be left at the top of the first page. All other margins must be at least 1 inch wide. The text must be at least 12 points. Footnotes must be at least 10 points.

The first page of all pleadings must state "United States District Court, Western District of Washington" and contain the docket number, a title, and the identity of the presenting party.

The bottom left side of each page shall contain an abbreviated title of the pleading, case number, and page number. The bottom right side of each page shall contain the law firm address and phone number of the presenting attorney. All pleadings shall be dated and signed. The parties should refer to CR 10 for additional format requirements.