



UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON

**TERM LAW CLERK TO  
MAGISTRATE JUDGE MICHELLE L. PETERSON**

<b>ANNOUNCEMENT NUMBER</b>	20-WAW-05
<b>ANNOUNCEMENT DATE</b>	December 4, 2019
<b>CLOSING DATE</b>	Open until filled; interviews will begin immediately, and continue on a rolling basis, if necessary.
	<p>The U.S. District Court for the Western District of Washington is seeking qualified candidates for the position of Term Law Clerk for United States Magistrate Michelle L. Peterson in Seattle, Washington. The Term Law Clerk will be appointed for a two-year term and will begin in January/February 2020.</p>
<b>REPRESENTATIVE DUTIES</b>	The law clerk works closely with the Magistrate Judge on a variety of cases. The law clerk assists the judge with motions, pretrial matters, and in-court proceedings and prepares written analysis of legal issues. The law clerk will be assigned other duties, such as working with the judge on local rules revisions, innovative ways to use information technology, and working with judicial externs.
<b>QUALIFICATIONS</b>	Candidate must be a law school graduate from an accredited law school by the position start date. The ideal candidate will be a well-organized, accurate, and efficient researcher and writer. The ideal candidate will have experience in civil litigation or federal court experience.
<b>SALARY RANGE</b>	Judiciary Salary Plan: JSP Grade 11-14, Salary Range: \$67,816 per year to \$148,488 per year. Depending upon experience, qualifications and bar membership.
<b>BENEFITS</b>	The U.S. District Court provides a generous benefits package, competitive salary, and a dedication to work/life balance, including flexible schedules. Term law clerks are eligible to participate in health and life insurance benefits, long term disability and long-term care options, annual and sick leave accrual, and ten paid holidays per year. Judiciary employees are <u>not</u> covered by the Office of Personnel Management's civil service classification system or regulations. For additional information on employment with the federal courts, please visit <a href="http://www.uscourts.gov">www.uscourts.gov</a> .

**INFORMATION FOR  
APPLICANTS**

Qualified applicants should submit the following:

- A letter of interest addressing relevant work experience
- A current resume, including contact information for at least three professional references
- A legal writing sample that is five to ten pages in length

Via e-mail (Word or Acrobat .pdf format) to:  
[seattle\\_personnel@wawd.uscourts.gov](mailto:seattle_personnel@wawd.uscourts.gov)

or to:

Human Resources (#20-WAW-05)  
U.S. District Court,  
700 Stewart Street, Suite 2218  
Seattle, WA 98101

Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States.

A background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. In the event that a position becomes vacant in a similar classification, within a reasonable time from the original announcement, management may elect to select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.