



REQUEST FOR QUOTATION (RFQ)

Open Market

Lowest Price, Technically Acceptable

U.S. District Court, U.S. Probation Services, and U.S. Bankruptcy Court
of the Western District of Washington

RFQ Number: WAWD.19.001

Request Date: July 10, 2019

RFQ Response Due Date: **August 09, 2019**

Estimated length of contract: Four months (December 2019)

Public Announcement

Please submit a technical proposal describing your approach and project management in accordance with the attached statement of work. Use the attached quote sheet for a price quotation broken down according to the line items listed with any supporting documentation for the proposed prices.

Proposals may be e-mailed or hand delivered to the address listed below.

The deadline for submissions is: **Friday, August 9, 2019, 12:00 PM PDT.**

U.S. District Court, U.S. Probation Services, and U.S. Bankruptcy Court of the Western District of WA (hereafter referred to as Agency) reserve the right to reject any late submissions.

All RFQ responses, questions and correspondence shall be sent to:

United States District Courthouse
Attn: Grant Grays, Procurement Specialist
700 Stewart Street, Suite 2218
Seattle, WA 98101
grant_grays@wawd.uscourts.gov
Phone: (206) 370-8423

This is a request for **Open Market Pricing**.

A fixed price contract will be awarded based on the lowest priced, technically acceptable offer.

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1. STATEMENT OF WORK (SOW)

1.1 INTRODUCTION AND OBJECTIVE:

The US District Court, Western District of Washington is seeking a quote for design-build services for fiber backbone cabling including installation, splicing, and termination of multimode fiber optic cabling in our Seattle and Tacoma, Washington courthouses.

1.2 SCOPE:

The work covered in this Statement of work (SOW) consists of furnishing all materials, accessories, connectors, equipment, tools, labor, supervision, incidentals, transportation, storage, trash removal, and related items, and performing all operations necessary to complete the work as indicated. Completely install, connect, and test all systems, equipment, devices, etc., required to final connections and leave ready for satisfactory operation. It is the intent and purpose of this SOW to have, upon completion, a fiber backbone system complete and operable in all respects.

Equipment and materials installed shall be compatible in all respects with existing infrastructure and systems so that a complete and fully operational system will result.

Materials and workmanship shall meet or exceed industry standards and be fully guaranteed for one full year from final acceptance for the project. Installation technicians must be manufacturer certified to install the proposed equipment. Cable integrity and associated terminations shall be thoroughly inspected, fully tested and guaranteed as free from defects.

Fiber cable requirements must be meet 50 micron OM3 specifications and an option for 50 micron OM4 must also be provided (See Proposal Requirements below). Plenum rated cable must be provided where required by code. LC connectors are also required.

The quantity and locations of the fiber cabling and equipment is indicated on the attached diagrams, however, the diagrams are not intended to give complete and accurate information, and the bidder is expected to determine the exact locations and equipment required after examining the building sites during the on site pre-bid meetings, scheduled for July 23, 2019 at 10:00 am at the Tacoma courthouse (located at 1717 Pacific Avenue, Tacoma WA 98402), and July 24, 2019 at 10:00 am at the Seattle Courthouse (located at 700 Stewart Street, Seattle, WA 98101).

This SOW presents a high level one-line diagram showing the requirements for the fiber backbone needs at each location. A design-build process will be used to determine the final design, including all backbone cabling and terminations required to meet the Court's requirements. Services include:

1. Walk through building with Court personnel to document all cable and equipment locations.
2. Develop backbone one-line diagrams.
3. Design and document equipment layouts for the telecom rooms with input from Court personnel, including racks and cable runway locations.

2. REQUIREMENTS AND DELIVERABLES

2.1 MANDATORY REQUIREMENTS:

- All planned site personnel must pass a WACIC and NCIC records check and be approved by the Court Executive prior to being authorized to work in the courthouses. Information required to conduct a records check must be submitted to The Court for each planned site personnel within 15 days of contract award

- **Wage Rate Determination**

Due to the estimated cost of this procurement, wage determinations will be necessary pursuant to the Davis-Bacon Act and/or the Service Contract Act as determined by the Department of Labor.

Please see www.wdol.gov for worker benefits under the Service Contract Act.

2.2 OTHER REQUIREMENTS AND INFORMATION:

- The contractor's proposal must include a complete list of all materials, components, equipment, systems, and products proposed including manufacturer and complete model and part number, technical specifications and performance data, and any other pertinent information needed to determine adequacy for the intended application. All products must be approved by the court prior to starting work on the project.

2.3 REPORTING DELIVERABLES:

Upon project completion, the contractor shall provide one hard copy set of as-built drawings and one electronic set of as-built drawings in CAD format and one set in PDF format for each location. The contractor shall also provide one hard copy and one electronic copy of the fiber test results.

3. PRICING

- Proposals must provide pricing for the Seattle Courthouse showing a price breakdown for materials, labor, and a final total for 50 Micron OC3 cabling. Separate optional pricing must be shown for materials, labor, and a final total for 50 Micron OC4 cabling.
- Optional pricing must be provided for the Tacoma Courthouse showing a price breakdown for materials, labor, and a final total for 50 Micron OC3 cabling. Separate optional pricing must be shown for materials, labor, and a final total for 50 Micron OC4 cabling.

4. RFQ RESPONSE INSTRUCTIONS

4.1 DEADLINE FOR QUOTATIONS:

RFQ responses must be e-mailed or hand-delivered and received by Grant Grays (grant_grays@wawd.uscourts.gov), no later than **12:00 pm PDT on Friday, August 9, 2019**. Quotations received after the established deadline will not be considered.

4.2 RFQ TIMELINE:

Event:	Due Date:
RFQ Distribution	July 10, 2019
On-site Pre-Bid Meetings, Tacoma	July 23, 2019
On-site Pre-Bid Meetings, Seattle	July 24, 2019
RFQ Submission Deadline	August 9, 2019
Contract Awarded	August 15, 2019

4.3 RESPONSE GUIDELINES:

All responses are to be in strict conformity with the quotation documents (see Attachment A). Total quoted prices to be included on quotation document, with individual price break-down and supporting documentation clearly labeled and attached separately. To be considered as a potential supplier for these services, you must respond to all components of this RFQ. Failure to complete all required and requested information may result in disqualification of the quotation.

Any additions, omissions, or alterations to the terms, conditions, delivery, price, quality, quantity, or specifications of this RFQ must be detailed on a separate sheet, and agreed to by both parties prior to submission of your quotation. Agency reserves the right to reject any deviances. Otherwise, by submitting a quote, Contractor shall be considered to be in agreement and compliance with all specified terms and conditions.

4.4 COMPANY PROFILE:

On a separate sheet of paper, include a Company Profile as detailed below:

RFQ Company Profile Information:

- List Company name and address, contact name, phone, and email address.
- Provide a brief company history including products, services, and statements of financial condition.
- Please provide references from three customers where similar services were provided. Include contact names, titles, phone numbers, and email addresses.

4.5 ACKNOWLEDGEMENT OF RFQ INSTRUCTIONS AND TERMS:

This RFQ does not commit the U.S. Court to issue a contract. No compensation will be made to firms for quotation preparation, interviews or other quotation costs.

CONTRACTOR MUST COMPLETE AND RETURN WITH THEIR RFQ RESPONSE, THE FOLLOWING INFORMATION, ACKNOWLEDGING "I HAVE READ AND WILL COMPLY WITH RFQ INSTRUCTIONS AS DESCRIBED."

Date:

Company Name:

Address:

City & State:

Zip:

Phone:

Prepared by:

Title:

Signature:

4.6 EXECUTION OF QUOTATION:

The quotation shall be signed by an officer or other authorized representative of your firm who has legal authority to commit to performance of the services offered.

5. RFQ TERMS

5.1 GENERAL INFORMATION:

All information contained within this request is considered proprietary to the U.S. District Court Western District of WA and shall not be shared or duplicated for other purposes.

The Contractor awarded this business opportunity may or may not be the exclusive provider of the services included in this RFQ for the duration of the agreement. If service and quality needs cease to be fulfilled in an acceptable manner, Agency will notify Contractor of their dissatisfaction. Contractor will be given a fair opportunity to correct any issues. Agency reserves the right to re-bid this service if the issues are not resolved in a timely matter or if both parties mutually agree that the supplier is unable to meet the needs of the U.S. Court.

Responses to this RFQ shall be binding for a minimum of thirty (30) calendar days.

5.2 RFQ EVALUATION CRITERIA:

All quotations will be evaluated on a lowest-priced, technically acceptable standard.

Agency reserves the right to reject any or all quotations submitted, to reject a quotation not accompanied by any data required by the RFQ, to reject a quotation which is in any way incomplete or irregular, or to waive any informality or irregularity in any quotation received.

5.3 POSTPONEMENT OF RESPONSE:

Agency reserves the right to postpone the date and time announced for receipt of quotations.

Such postponement may be made at any time prior to the established date and time for receipt of quotation by notice and addendum to the RFQ to all potential participants.

5.4 INQUIRIES AND CLARIFICATIONS:

Inquiries regarding this RFQ shall be directed to Grant Grays, 700 Stewart Street, Suite 2218, Seattle, WA 98101 (grant_grays@wawd.uscourts.gov). Please do not contact any other individuals at the U.S. District Court regarding this RFQ. If a change or further explanation is deemed necessary, the U.S. District Court will notify all potential parties by addendum to the RFQ.

5.5 RESPONSIBILITY OF QUOTATIONS:

Authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting quotations. All questions or requests for further clarification regarding specifications or requirements should be fully addressed prior to submitting your quotation.

5.6 CHANGES AND WITHDRAWAL:

After your quotation has been submitted within the time allowed, the quotation shall be in its final form. Changes, except for responses to any Court addendums, will not be allowed. E-mail notification of withdrawal must be provided to Grant Grays prior to the deadline of submission, April 23, 2018.

5.7 SUBLETTING OR ASSIGNING OF AGREEMENT:

Any work or portion of work assignment to be sublet, transferred, assigned or otherwise disposed of to any person, firm or corporation must be explicitly stated in this quotation and approved by the U.S. Court before the beginning of work.

5.8 PAYMENTS AND ASSIGNMENTS:

All payments shall be issued by Agency on a monthly basis and will be remitted by mail. Contractor's payment terms shall be net thirty (30) days upon receipt of a properly submitted invoice. Agency will take advantage of all prompt pay discounts and these discounts are to be expressed in your response.

5.9 TERMINATION:

In the event of a breach by Contractor of any of the provisions of this contract, Agency reserves the right to cancel and terminate this agreement forthwith upon giving written notice (per Federal Judiciary Guideline).

<http://www.uscourts.gov/FederalCourts/UnderstandingtheFederalCourts/AdministrativeOffice/Procurement/JudiciaryProvisions.aspx>

APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/Viewer.aspx?doc=/uscourts/FederalCourts/Procurement/Guide/Vol14-Ch01-Appx1B.pdf>

2. The following judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

- | | |
|---------------------------|----------------------------------------------------------------------------------------------------------------------|
| <u> X </u> Clause 3-3 | Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014) |
| <u> </u> Clause 3-175 | Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (JUN 2012) |
| <u> X </u> Clause 6-20 | Insurance – Work on or Within a Judiciary Facility (APR 2011) |
| <u> </u> Clause 7-55 | Contractor Use of Judiciary Networks (JUN 2014) |
| <u> </u> Clause 7-65 | Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013) |
| <u> </u> Clause 7-115 | Availability of Funds (JAN 2003) |

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

- Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date.

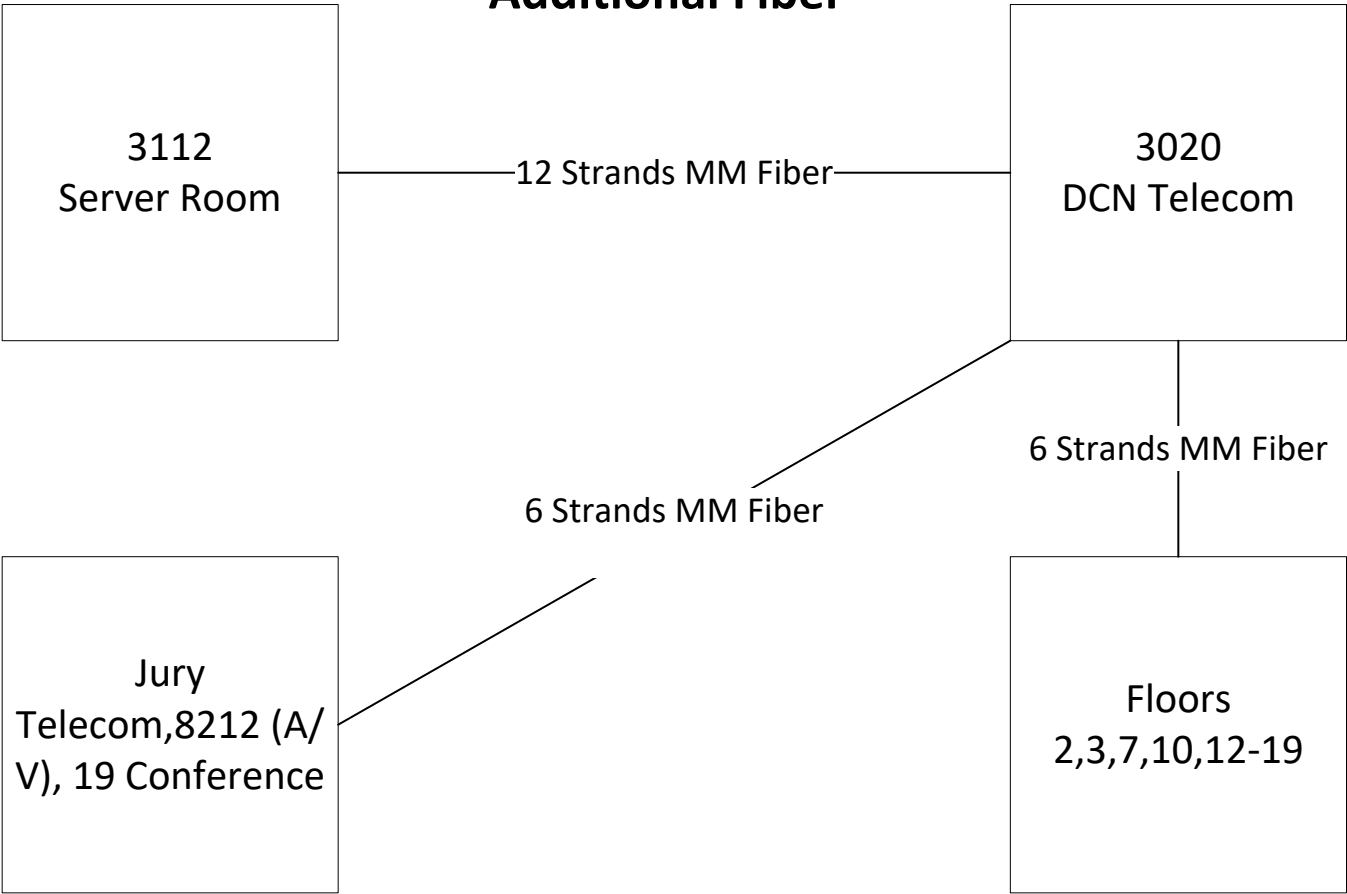
- X Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than (15) calendar days prior to the contract's current expiration date of August 31, 2015; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least (30) calendar days before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

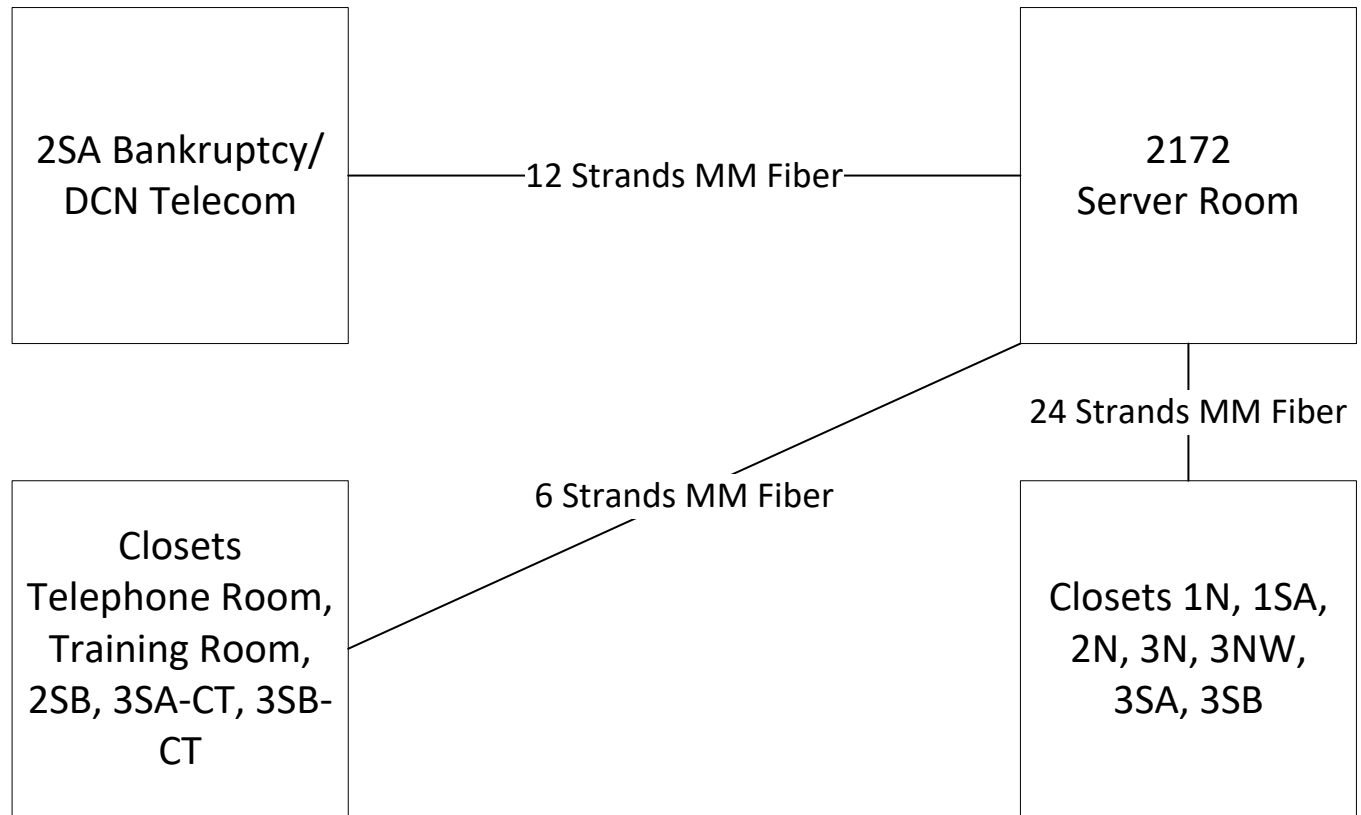
(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed (5) years.

Seattle
Additional Fiber



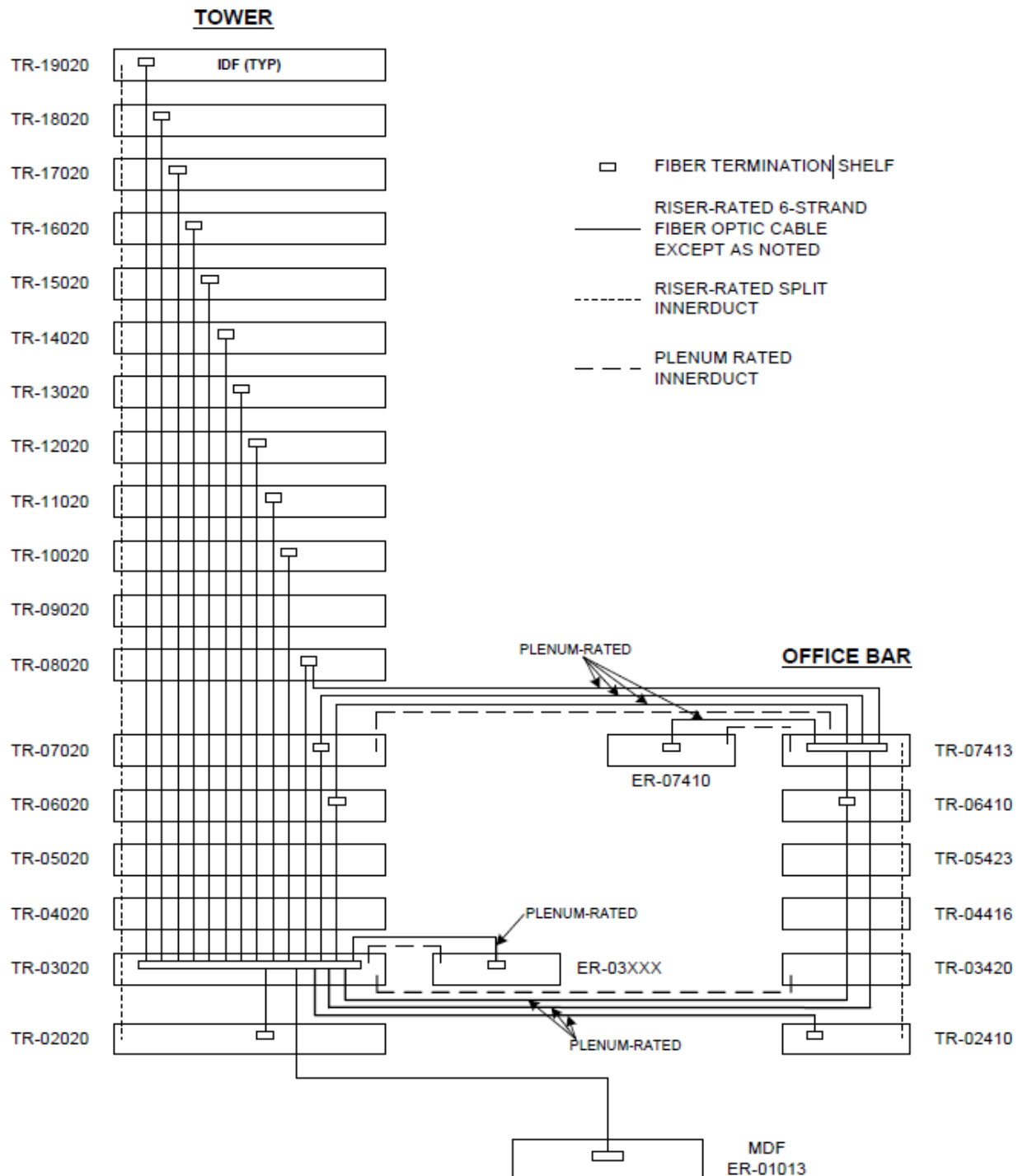
Tacoma Option Additional Fiber

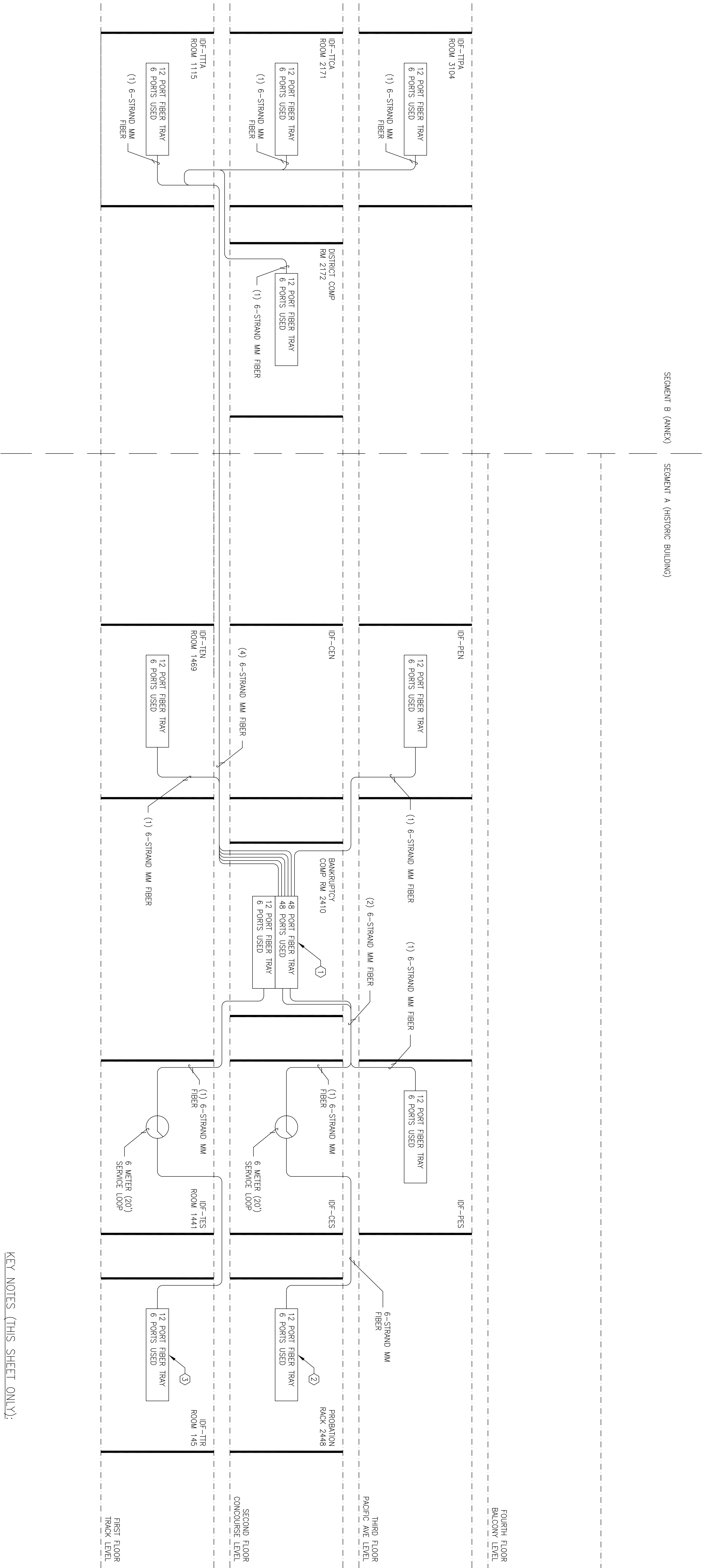
(2172 becomes fiber distribution room)



Seattle Fiber Backbone - Existing

FIGURE 2. PRELIMINARY FIBER OPTIC BACKBONE ONE-LINE DIAGRAM





- KEY NOTES (THIS SHEET ONLY):
- ① PROVIDE FIBER TRAY IN EXISTING COMPUTER ROOM RACK. COORDINATE LOCATION OF FIBER COMMENTS WITH COURTS REPRESENTATIVE.
 - ② PROVIDE FIBER TRAY IN TOP SPACE OF EXISTING PROBATION RACK.
 - ③ PROVIDE FIBER TRAY IN TOP SPACE OF EXISTING TRAINING ROOM RACK.

GENERAL NOTES (THIS SHEET ONLY):

1. PROVIDE RACK MOUNTED FIBER TRAYS IN EXISTING OR NEW RACKS AS INDICATED ON PLANS.
2. REMOVE ALL EXISTING FIBER CABLEING AND WALL MOUNTED CABINETS AFTER THE NEW FIBER SYSTEM IS INSTALLED AND OPERATIONAL. COORDINATE THE SCHEDULE WITH THE COURT'S REPRESENTATIVE.
3. REUSE EXISTING INTERDUCT WHEN REPLACING FIBER OPTIC CABLES.
4. PROVIDE NEW INTERDUCT FOR NEW FIBER OPTIC CABLE ADDITIONS.

[illegible]

U.S. FEDERAL COURTHOUSE TACOMA, WASHINGTON	TELECOMMUNICATIONS DATA CABLING RISER
THIS DRAWING WAS PREPARED SITE SPECIFIC FOR THE ABOVE- NAMED PROJECT AND IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF HENNING & BOND. IT IS INTENDED FOR USE ON ADDITIONS TO THIS PROJECT FOR COMPLETION OF THE PROJECT. IT IS NOT FOR USE ON OTHER PROJECTS.	
SEAL	
PROJECT NO. 05N192	
DATE September 22, 2005	
SCALE NO SCALE	
DRAWING NO.	T402