



UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON

REMOTE OR IN-PERSON TEMPORARY TERM LAW CLERK TO U.S. DISTRICT JUDGE LAUREN KING

ANNOUNCEMENT NUMBER	26-WAW-05
ANNOUNCEMENT DATE	November 17, 2025
CLOSING DATE	Open until filled.
TERM	United States District Judge Lauren King of the Western District of Washington seeks a law clerk to fill a temporary opening from December 1, 2025, to January 23, 2026 . The start date is flexible; however, it is preferable that the applicant begin work by December 1. The position will remain open until filled. This position is full-time (80 hours per two-week period). Applicants who perform well may be invited to return for a full clerkship term at a later date; however, there is no obligation to complete a later clerkship term.
REPRESENTATIVE DUTIES	Law clerks work with the Judge on civil and criminal litigation filed in District Court. Law clerks conduct research, prepare drafts of opinions and orders, assist with courtroom proceedings, general administrative duties, and day-to-day chambers management.
QUALIFICATIONS	Candidates must possess excellent research and writing skills. They must also be law school graduates from an accredited law school and have quick analytical ability, strong interpersonal and time management skills, and the ability to work well independently and as part of a team. Applicants must be able to function in a highly demanding environment and in the highest ethical manner. Applicants with a prior clerkship or litigation experience are preferred. This position is either remote or in-person; Judge King will defer to the applicant's preference.
SALARY RANGE	Judiciary Salary Plan (JSP) Grade 11 – 13, depending on experience, qualifications, and bar membership. Salary range: \$83,104 to \$153,982 annually, full-time.
BENEFITS	The U.S. District Court provides a generous benefits package, competitive salary, ORCA transit pass and a dedication to work/life balance, including flexible schedules and telework opportunities. All law clerks are eligible for health and life insurance benefits, long term care options, annual and sick leave accrual, and eleven paid holidays per year. Judiciary employees are <u>not</u> covered by the Office of Personnel Management's civil service classification system or regulations. For additional information on employment with the federal courts, please visit www.uscourts.gov .

INFORMATION FOR APPLICANTS	Qualified applicants must submit the following: • Cover letter or letter of interest no longer than three pages. • Résumé. • Law school transcript for any applicant with less than five years of experience as an attorney. • Three professional references with contact information. Letters of recommendation may be submitted but are not required. • Two writing samples, including a recent work of legal writing (anonymized and/or redacted if needed) and another writing sample of your choice. Writing samples should be no longer than 10 pages. • A completed AO78, Application for Employment. <i>* For this vacancy announcement (26-WAW-05), you do not need to complete the optional background information – questions 18, 19, and 20.</i> Judge King will accept completed applications through OSCAR or via email to kingapps@wawd.uscourts.gov. Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Employees of the United States District Court are considered “at will” employees. Applicants selected for interviews must connect via Zoom at their own expense. If an applicant prefers to have an in-person interview, the applicant must travel at their own expense. The United States District Court requires employees to follow a code of conduct which is available upon request. Reference checks with current and former employers will be conducted on top candidates. A background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment. The Federal Financial Management Reform Act requires direct deposit of federal wages.
	The United States District Court for the Western District of Washington is an Equal Opportunity Employer. We encourage applications from all qualified individuals and seek a diverse pool of applicants in terms of race, ethnicity, national origin, sex, gender identity and expression, sexual orientation, age, languages spoken, veteran’s status, disability, religion, and socio-economic circumstance. The Court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify human resources. The decision on granting reasonable accommodations will be made on a case-by-case basis. The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. If a position becomes vacant in a similar classification, within a reasonable time from the original announcement, the court may select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement.