UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON

FULL -TIME PRO SE LAW CLERK
THE HONORABLE KYMBERLY K. EVANSON
AND THE HONORABLE LAUREN KING

ANNOUNCEMENT NUMBER 26-WAW-42

ANNOUNCEMENT DATE **September 24, 2026**

CLOSING DATE Until filled

The U.S. District Court for the Western District of Washington is seeking qualified candidates for a full-time, 40-hours per week, *pro se* law clerk position for U.S. District Court for the Western District of Washington. The position is open immediately. The current duration of the position is one year (through September 30, 2027) but may be extended based on future funding. The successful applicant will work with United States District Judges Kymberly K. Evanson and Lauren King, who are both seated in the United States Courthouse in Seattle, Washington. The Court would consider a request for a remote or hybrid schedule.

REPRESENTATIVE DUTIES

The ideal candidate will have work experience in state or federal litigation (or other legal employment involving research and writing) and in legal matters that require analysis of federal constitutional law, immigration law, and habeas corpus proceedings. The *pro se* law clerk will focus on drafting dispositive orders addressing habeas petitions brought under 28 U.S.C. § 2241 by noncitizens who are in immigration detention.

QUALIFICATIONS

Candidates must be law school graduates from an accredited law school. The Court requires a law clerk who demonstrates independence, strong case management skills and work ethic, excellent research and writing skills, and a high skill level for using Word, Westlaw or Lexis and related technology. Preference will be given to individuals with previous law clerk or litigation experience.

SALARY

Judicial Salary Plan / JSP Grade 11 to 14, Salary Range: $83,935 to $183,782 annually
Depending on experience and qualifications.

BENEFITS

Employees of the United States District Court are considered “at will” employees. Judiciary employees are eligible for health and life insurance benefits (prorated for part-time employees), long term care options, annual and sick leave accrual (prorated for part-time employees), and ten paid holidays per year. Judiciary employees are not covered by the Office of Personnel Management’s civil service classification system or regulations. For additional information on employment with the federal courts, please visit www.uscourts.gov.

INFORMATION FOR APPLICANTS	Qualified applicants should submit the following: • A letter of interest • A current resume • A law school transcript for any applicant with less than three years of experience as an attorney • One (1) writing sample not to exceed ten (10) pages • Three (3) professional references. Applicants with prior clerkship experience should include contact information for judges for whom the applicant has clerked. • A completed AO78, Application for Employment **For this vacancy announcement (26-WAW-17), you **do not** need to complete the optional background information – questions 18, 19, and 20.* Submit all materials via e-mail (Word or Acrobat .pdf format) to: Seattle_Personnel@wawd.uscourts.gov Only qualified applicants will be considered for this position. Applicants must be United States citizens or eligible to work in the United States. Employees of the United States District Court are considered "at will" employees. Applicants selected for interviews must travel (for in-person interviews) or connect via Zoom (for remote interviews) at their own expense. The United States District Court requires employees to follow a code of conduct which is available upon request. Reference checks with current and former employers will be conducted on top candidates. A background investigation with law enforcement agencies, including fingerprint and criminal record checks, will be conducted as a condition of employment. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Unsatisfactory results may result in termination of employment. The Federal Financial Management Reform Act requires direct deposit of federal wages. The United States District Court for the Western District of Washington is an Equal Opportunity Employer. We encourage applications from all qualified individuals and seek a diverse pool of applicants in terms of race, ethnicity, national origin, sex, gender identity and expression, sexual orientation, age, languages spoken, veteran's status, disability status, religion, and socio-economic circumstance. The Court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify human resources. The decision on granting reasonable accommodations will be made on a case-by-case basis. The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date, any of which may occur without prior written or other notice. If a position becomes vacant in a similar classification, within a reasonable time from the original announcement, the court may select a candidate from the applicants who responded to the original announcement without posting the position. More than one position may be filled from this announcement. ***The United States District Court is an equal opportunity employer and values diversity in the work place.***