

# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

## CONTENTS

- Important Notes..... 1
- Filing Instructions..... 1
  - I. Select the Correct Event..... 1
  - II. Objections to Report and Recommendation ..... 2
  - III. Objections (non motion/R&R) ..... 5

## Important Notes

There are two possible events to use to file Objections to a Report and Recommendation:

- **Objections to Report and Recommendations:** Filers should use this event when filing the first Objections to a Report and Recommendation (i.e., you or other parties have not already objected to the Report and Recommendation).
- **Objections (non motion/R&R):** Filers should use this event for all subsequent Objections to a Report and Recommendation (i.e., you or other parties have already filed an initial set of Objections to the Report and Recommendation).

## Filing Instructions

### I. Select the Correct Event

Determine if any party has previously objected to the Report and Recommendation to which you are objecting.

- If no party has previously objected to the Report and Recommendation, use the [Objections to Report and Recommendation](#) event.
- If any party has previously objected to the Report and Recommendation, use the [Objections \(non motion/R&R\)](#) event.

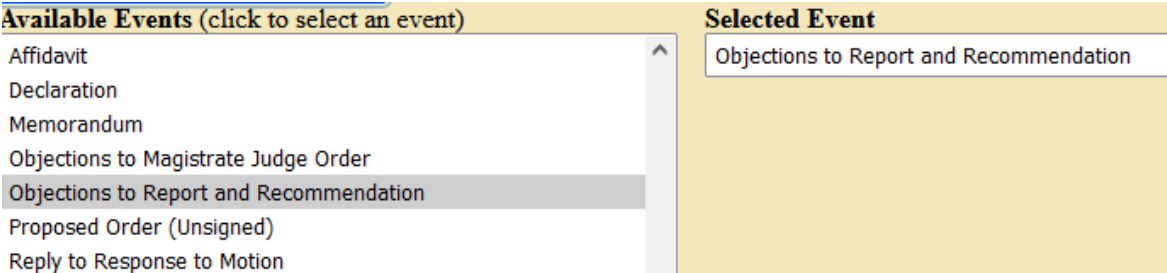
# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

## II. Objections to Report and Recommendation

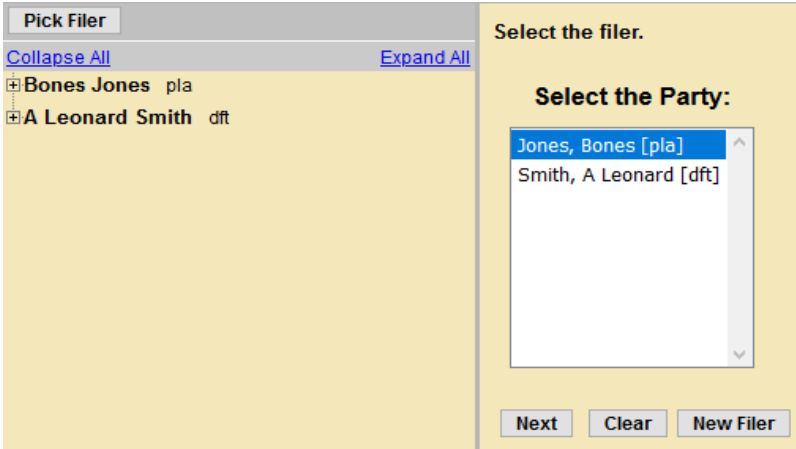
- 1. Go to **Civil > Motions and Related Filings > Responses, Replies, and Supporting Documents.**



- 2. Enter your **Case Number.**
- 3. Verify you are in the correct case, then click **Next** to continue.
- 4. Select **Objections to Report and Recommendation** under **Available Events**, then click **Next.**



- 5. Select the filer(s) (the party you represent), then click **Next.**



**Note:** If you need to select multiple filers, use **Shift**+select to select multiple filers in a row or use **Ctrl**+select to select multiple filers not in a row.

# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

6. Upload the Objections document as the **Main Document** (Required).

Select the PDF document and any attachments.

**Main Document**  
 No file chosen

Attachments	Category	Description
1. <input type="button" value="Choose File"/> No file chosen	<input type="text"/>	<input type="text"/>

7. Upload any additional attachments under **Attachments** and select an appropriate **Category** and/or **Description** for all attachments, then click **Next**.

**Note:** Do not upload any declarations as attachments. If you have supporting declarations, file them as separate docket entries using the **Declaration** event.

8. Select the Report and Recommendation to which you are objecting.

**Note:** If you do not see the Report and Recommendation listed here, you must file your Objections using the **Objections (non motion/R&R)** event.

**If you are attempting to file an Objection to a Report & Recommendation and it is not listed below use the Objections (non motion/R&R) event instead.**

Select the appropriate event(s) to which your event relates:

01/11/2021 9 REPORT AND RECOMMENDATIONS re 1 Complaint filed by A Leonard Smith, Bones Jones. Objections to R&R due by 1/29/2021, Noting Date 2/19/2021, by Judge David W. Christel. (STP)

9. Review the instructions for entering the noting date.

**On the next screen, please note the Objections for THREE FRIDAYS from the filing date, OR as directed in the Report and Recommendation.**

10. Enter the correct **Noting Date** in **Date**, then click **Next**.

**Note:** Follow instructions provided on previous screen and select the date three Fridays from the filing date or as directed in the Report and Recommendation.

**Noting Date**

Date

11. Click **Next** again to continue.

# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

12. If needed, enter an additional description for your docket text (Optional), then click **Next**.

Docket Text: Modify as Appropriate.

**OBJECTIONS by Plaintiff Bones Jones to [9] Report and Recommendations .**  
 **Noting Date 1/29/2021, (WawdoneO, Attorney)**

13. Review the docket text to ensure the entry is correct and includes all required elements:

Docket Text: Final Text

**OBJECTIONS by Plaintiff Bones Jones to [9] Report and Recommendations.**  
**Noting Date 1/29/2021, (WawdoneO, Attorney)**

**Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue. Have you redacted?**

*Source Document Path (for confirmation only):*  
C:\fakepath\Motion.pdf pages: 1

- a. Correct Event.
- b. Correct Party: Party for whom you are filing.
- c. Correct Attachments (if applicable).
- d. Correct Noting Date.
- e. Correct Attorney Name: Must match at least one signature on the document.

- If the docket text is correct, click **Next**.
- If the docket text is not correct, click **Civil** in the main menu and start over.

**Note:** Do not use the browser back button. Doing so may result in duplicate submissions and other unintended consequences.

14. CM/ECF sends the **Notice of Electronic Filing** to all parties on the case who are currently registered for electronic notice.

**Notice of Electronic Filing**

The following transaction was entered by WawdoneO, Attorney on 1/11/2021 at 10:18 AM PST and filed on 1/11/2021

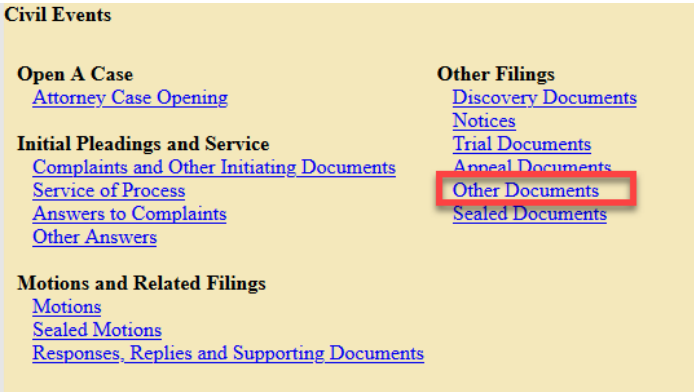
**Case Name:** Jones et al  
**Case Number:** [2:19-cv-00012](#)  
**Filer:** Bones Jones  
**Document Number:** [11](#)

**Docket Text:**  
**OBJECTIONS by Plaintiff Bones Jones to [9] Report and Recommendations. Noting Date 1/29/2021, (WawdoneO, Attorney)**

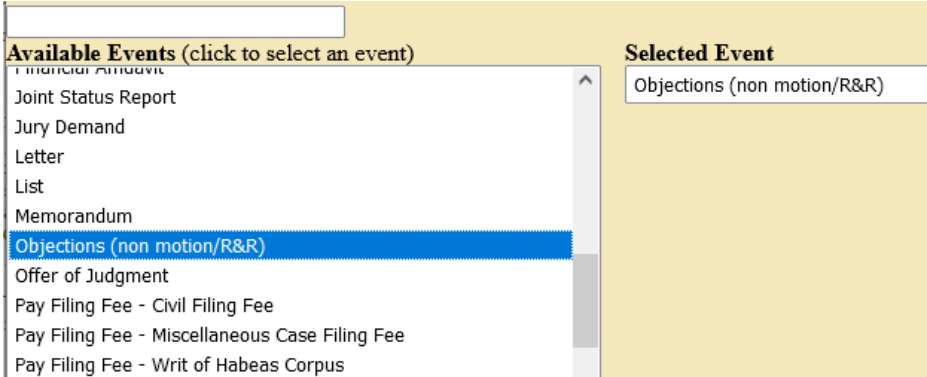
# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

## III. Objections (non motion/R&R)

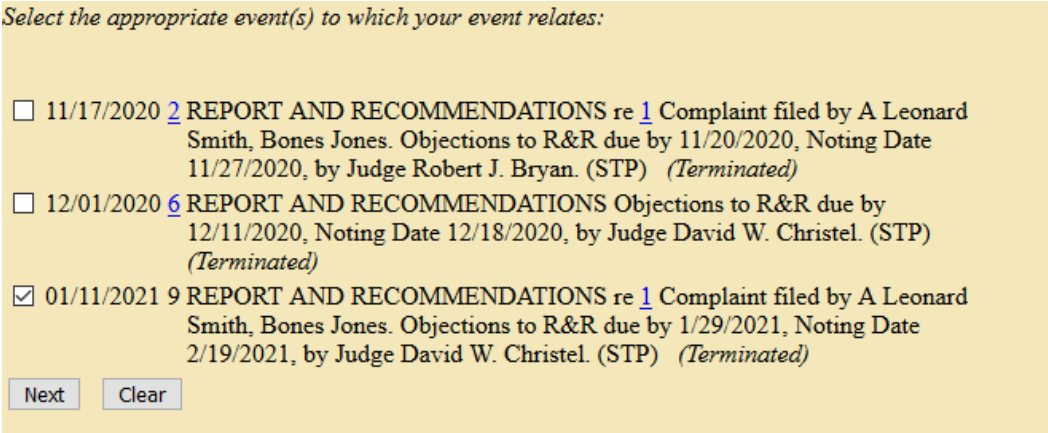
- 1. Go to **Civil > Other Filings > Other Documents.**



- 2. Enter your **Case Number**, then click **Next**.
- 3. Click **Next** again to continue.
- 4. Select **Objections (non motion/R&R)** under **Available Events**, then click **Next**.



- 5. Answer **Yes**, for **Are you filing Objections to a Report and Recommendation.**
- 6. Select the Report and Recommendation to which you are objecting.



**Note:** If you do not see the Report and Recommendation listed here, you must file your Objections using the **Objections to Report and Recommendation** event.

# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

7. Upload the Objections as the **Main Document** (Required).

Select the PDF document and any attachments.

**Main Document**  
 Objections.pdf

Attachments	Category	Description
1. <input type="button" value="Browse..."/> No file selected.	<input type="text"/>	<input type="text"/>

8. Upload any additional attachments under **Attachments** and select an appropriate **Category** and/or **Description** for all attachments, then click **Next**.

**Note:** Do not upload any declarations as attachments. If you have supporting declarations, file them as separate docket entries using the **Declaration** event.

9. Select the filer(s) (the party you represent), then click **Next**.

[Collapse All](#) [Expand All](#)

- Bones Jones pla
- A Leonard Smith dft

Select the filer.

**Select the Party:**

Jones, Bones [pla]

Smith, A Leonard [dft]

10. If needed, enter an additional description for your Objections (Optional), then click **Next**.

Docket Text: Modify as Appropriate.

**OBJECTIONS re [9] REPORT AND RECOMMENDATIONS re [1] Complaint filed by A Leonard Smith, Bones Jones.  by Defendant A Leonard Smith (WawdoneO, Attorney)**

# FILING AN OBJECTION TO A REPORT AND RECOMMENDATION

11. Review the docket text to ensure the entry is correct and includes all required elements:

Docket Text: Final Text

**OBJECTIONS re [9] REPORT AND RECOMMENDATIONS re [1] Complaint filed by A Leonard Smith, Bones Jones. by Defendant A Leonard Smith (WawdoneO, Attorney)**

**Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue. Have you redacted?**

Source Document Path (for confirmation only):  
C:\fakepath\Motion.pdf pages: 1

- a. Correct Event.
  - b. Correct Party: Party for whom you are filing.
  - c. Correct Attachments (if applicable).
  - d. Correct Attorney Name: Must match at least one signature on the document.
- If the docket text is correct, click **Next**.
  - If the docket text is not correct, select **Civil** in the main menu and start over.
- Note:** Do not use the browser back button. Doing so may result in duplicate submissions and other unintended consequences.

12. CM/ECF sends the **Notice of Electronic Filing** to all parties on the case who are currently registered for electronic notice.

**Other Documents**  
[2:19-cv-00012 Jones et al](#)

U.S. District Court  
[Test Application] Western District of Washington

**Notice of Electronic Filing**

The following transaction was entered by WawdoneO, Attorney on 1/11/2021 at 11:08 AM PST and filed on 1/11/2021

Case Name: Jones et al  
Case Number: [2:19-cv-00012](#)  
Filer: A Leonard Smith  
Document Number: [12](#)

Docket Text:  
**OBJECTIONS re [9] REPORT AND RECOMMENDATIONS re [1] Complaint filed by A Leonard Smith, Bones Jones. by Defendant A Leonard Smith (WawdoneO, Attorney)**