

United States District Court
Western District of Washington
Honorable Marsha J. Pechman

Motions

In addition to the following requirements, parties are required to comply with all Local Rules (available at www.wawd.uscourts.gov/local-rules-and-orders). Parties filing motions electronically are required to comply with the WAWD's Electronic Filing Procedures (available at www.wawd.uscourts.gov/sites/wawd/files/ECFFilingProcedures.pdf).

Formatting: In general, follow the guidelines in Local Rule 10(e) *except all pleadings must be in 12-point Times New Roman font*. Substantive information and discussion must appear in the body of the brief; footnotes are to be reserved for explanatory and supplemental information.

- **NOTE:** Under Local Rule 7(b)(1), any motion requiring the signature of the Court must be presented along with a proposed order. *See* Judge Pechman's Chambers Procedures on proposed orders for details.

Motions to Compel: Before filing a motion to compel, a party must make a good faith effort to meet and confer with the opposing party. *Parties are encouraged to submit discovery disputes jointly through the procedure set forth in Local Rule 37(a)(1)(B).*

Motions in Limine: Before filing motions in limine, a party must make a good faith effort to meet and confer with the opposing party, and must comply with all other requirements of Local Rule 7(d)(4). *Parties are discouraged from filing motions in limine which do not identify specific evidence or exhibits to be excluded, which request relief at a high level of generality, or which merely ask the Court to apply the Federal Rules of Evidence.*

Courtesy Copies: Under Local Rule 10(e)(8), a party that files a document that exceeds 50 pages in length via CM/ECF must file a paper copy marked "Courtesy Copy of Electronic Filing for Chambers." The courtesy copy must be the version of the document with the header generated by CM/ECF, as this header includes important information (*i.e.*, case number, document number, page number, date filed, etc.).

- **NOTE:** Local Rule 10(e)(9) prohibits the use of three-ring binders when submitting courtesy copies. Courtesy copies should be three-hole punched, tabbed, and bound by rubber bands or clips.

Oral Argument: Oral argument is generally granted (1) when the Court requires it to better understand the issues and arguments; or (2) when requested by the party which the Court, after reviewing the pleadings, believes will not prevail on the motion.