

<b>REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)</b>			
1. REQUEST NO. A09LIB15-000003	2. DATE ISSUED 06/24/2015	3. REQUISITION/PURCHASE REQUEST NO. A09LIB15-000021	NOT USED
5a. ISSUED BY Sally Bingham NINTH CIRCUIT LIBRARY 95 7TH ST SAN FRANCISCO, CA 94103-1526		phone: (415) 355-8660 fax: (415) 355-8696 email: Sally_Bingham@LB9.uscourts.gov	6. DELIVER BY (date) See Line Items
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY <input type="checkbox"/> FOB DESTINATION <input checked="" type="checkbox"/> OTHER (See Schedule)
NAME Sally Bingham		TELEPHONE NUMBER AREA CODE (415) NUMBER 355-8660 Ext.:	9. DESTINATION Multiple delivery locations - See SOW or other attachments
8. TO:			
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 07/06/2015 5:00 pm PDT		IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.	

**11. SCHEDULE (Include applicable Federal, State and local taxes)**

CLIN NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
0001	Collection maintenance for the US Courts libraries in Seattle for the period of July 2015 through June 2016 per the attached statement of work and terms and conditions.	12	Month		

DUNS number: \_\_\_\_\_  
(for verification of registration in the federal System for Award Management/SAM)

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations [ ] are [ X ] are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE AREA CODE
b. STREET ADDRESS					
c. COUNTY			a. NAME (Type or print)		
d. CITY		e. STATE	f. ZIP CODE	c. TITLE (Type or print)	
					NUMBER

## Applicable Clauses

CT-4 Judiciary Open Market Clauses (Services)

NOV 2014

This award incorporates the following Judiciary clauses:

### 1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>. The following clauses apply as indicated:

No.	Title	Date
<input checked="" type="checkbox"/> Clause 3-3	Provisions, Clauses, Terms and Conditions - Small Purchases	JUN 2014
<input type="checkbox"/> Clause 3-175	Fair Labor Standards Act and Service Contract Act – Price Adjustment Multiple Year and Option Contracts	JUN 2012
<input checked="" type="checkbox"/> Clause 3-300	Registration in the System for Award Management (SAM)	APR 2013
<input checked="" type="checkbox"/> Clause 3-305	Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration	APR 2013
<input type="checkbox"/> Clause 3-310	Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration (applies only if Clauses 3-300 and 3-305 do not apply)	APR 2013
<input type="checkbox"/> Clause 6-20	Insurance – Work on or Within a Judiciary Facility	APR 2011
<input type="checkbox"/> Clause 7-55	Contractor Use of Judiciary Networks	JUN 2014
<input type="checkbox"/> Clause 7-75	Protection of Judiciary Buildings, Equipment and Vegetation	APR 2013
<input type="checkbox"/> Clause 7-115	Availability of Funds	JAN 2003

### 2. The following full text clauses apply if indicated:

\_\_\_ Clause 2-90C, Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than \_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*.

(END)

\_\_\_ Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than \_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least \_\_\_ calendar days [60 days unless a different number of days is inserted] before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed \_\_\_\_\_ (months) (years).

(END)

### List of Attachments

Identifier	Title	Date	Number of Pages
1	Statement of Work	06/24/2015	9
2	Wage Determination	06/24/2015	8
3	Business References	06/24/2015	1

### Instructions to Offerors or Respondents

#### B-1 Solicitation Provisions Incorporated by Reference

OCT 2010

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:  
<http://www.uscourts.gov/procurement.aspx>.

(END)

#### P-1 Submission and Evaluation of Quotes

This is a request for Open Market Pricing.

Quotes may be emailed, faxed, mailed, or hand-delivered to the Issue Office identified in Block 5A of the SF-18 by the date and time indicated in Block 10, and should be directed to the attention of Sally Bingham.

To submit a quote, please complete and submit the following:

1. Standard Form 18, with boxes 11 through 15 completed.

Quotes shall specify the fixed monthly rate based on the provided list of titles.

Please include your DUNS number per Clause 3-300. This will be used to verify your registration in the System for Award Management (SAM, at <http://www.sam.gov>) which is required for this contract.

2. Business References form, with the names of three business references as requested in section 1.4 of the Statement of Work.

A firm fixed price award will be made on the basis of lowest priced, technically acceptable offer.

For questions concerning the RFQ or to schedule an appointment to view the collections, please contact:

Sarah Griffith, Librarian

U.S. Courts Library

700 Stewart Street, Room 19105

Seattle, WA 98101

phone: (206) 370-8975

fax: (206) 370-8976

email: [Sarah\\_Griffith@LB9.uscourts.gov](mailto:Sarah_Griffith@LB9.uscourts.gov)

The places of performance for services will be:

(primary location)

U.S. Courts Library

700 Stewart Street, Room 19105

Seattle, WA 98101

(secondary location)

U.S. Court of Appeals Library

1010 Fifth Avenue, Suite 420

Seattle, WA 98104

## **Evaluation of Quotes**

2-85A Evaluation Inclusive of Options

JAN 2003

(a) The judiciary will evaluate offers for purposes of award by adding the total price for all options to the total price for the basic requirement. Evaluation of options does not obligate the judiciary to exercise the option(s).

(b) Any offer that is materially unbalanced as to prices for basic and option quantities may be rejected. An unbalanced offer is one that is based on prices significantly less than cost for some work and prices that are significantly overstated for other work.

(END)

# Statement of Work

## 1 Description

### 1.1 Introduction

The Ninth Circuit Library contracts for collection maintenance services for its various branch libraries. This contract is for twelve months of service for beginning in July 2015 through June 2016 for the locations in Seattle, Washington.

The Ninth Circuit Library is the information and research center for the judicial officers and staff of the U.S. Court of Appeals, the U.S. District Court, and the U.S. Bankruptcy Court. The two branch libraries in Seattle (see Section 3.1 Designated Work Sites, below) have a combined total of over 50,000 volumes and maintain over 1,000 serials. Services under this contract will be performed at both locations. Both branch libraries in Seattle are also available for public use.

### 1.2 Objectives

Update and maintain the collections of the Ninth Circuit Libraries for use by judges and court staff.

### 1.3 Scope

The Contractor shall be responsible for the filing and maintenance of supplementary materials which may include, but are not limited to, advance sheets, bound volumes, supplements, looseleaf pages, pocket parts, pamphlets, and microfiche. Maintenance shall include replacing all outdated materials according to instructions outlined by the publisher; keeping accurate records on a daily basis of any missing pages, supplements, broken or missing binders; and reporting this information to the designated Library Contact. The Contractor shall also be responsible for re-shelving and shifting of collection materials as directed by the Library Contact. The list of titles to be maintained under this contract is attached.

### 1.4 Special Requirements

**Experience:** The Contractor's employees assigned to perform the tasks below shall have demonstrated experience in filing and shelving legal materials. The Contractor's employees shall have demonstrated ability to organize materials using the Library of Congress classification system.

**References:** The Contractor shall provide three business references from individuals qualified to document the Contractor's ability to perform the tasks specified below. References shall be provided using a list of clients from within the last two years who have agreed to act as references (include names, addresses, telephone numbers, and dates of service).

**Security Clearance:** The Contractor's employees assigned to perform the tasks below are subject to a background check that includes an FBI fingerprint search. Contractor employees may work provisionally while the background check is processed, but fingerprinting of each employee must be successfully completed prior to the submission of the first invoice for that employee's services.

**Staffing:** To assure consistency in performance and reduce the need for additional background checks, the Contractor shall assign the tasks below to the same employee on a regular basis. The Contractor's assigned employee shall maintain a demeanor appropriate to the court environment and an organized work area. The Contractor's employee shall have the ability to read and understand written and verbal instructions and must be able to communicate effectively with the Library Contact about the work.

## **2 Requirements and Deliverables**

### **2.1 Services**

The Contractor shall be responsible for maintenance of the titles on the attached list, as directed by the Library Contact. The Contractor shall perform the following tasks on each visit to the designated work sites:

- Check designated area to determine material to be filed.
- For each title, locate and assemble all volumes needed for filing/maintenance. Note any volumes missing from the shelves and report to Library Contact.
- Before filing, check previous instructions to make sure that all preceding supplements have been filed. Note any missing supplements and report to Library Contact.
- Prioritize materials per Library Contact's instructions. File material according to publisher instructions. Materials should be filed within one week of receipt.
- Initial, date, and save (or file) all records and filing instructions as directed by the Library Contact.
- Return all volumes to the correct location.
- Return any unfiled supplements to the designated area.
- Report any problems with supplementary materials or sets immediately to the Library Contact.
- Dispose of replaced materials and packing as directed by Library Contact.

### **2.2 Invoices**

The Contractor shall provide proper original invoices to the Library Contact at the address specified on the purchase order. To constitute a proper invoice, the billing document shall be submitted after services are rendered and shall include the following information:

- payee's name, remittance address, and DUNS number;
- invoice date and period(s) covered by invoice;
- purchase order number;
- general description of services rendered, unit quantity, unit price, and total amount due;
- payment terms (if none are stated, 30 days net will be assumed)

### **2.3 Schedule for Performance and Delivery**

The period of performance shall be for twelve months, from July 2015 through June 2016. The Contractor shall visit the work sites to perform the above tasks as scheduled with the Library Contact. At least one visit per week is required. Work will be performed during business hours, Monday through Friday, between 8:30 a.m. and 4 p.m.

### **2.4 Review Period for Deliverables**

The Library Contact will review performance throughout the term of the contract. Upon notification by the Library Contact, the Contractor shall correct any deficiencies within 10 business days.

### **2.5 Acceptance Criteria for Deliverables**

The Contractor shall perform the above tasks with an error rate not to exceed two percent (2%), as determined by the Library Contact.

## **3 Environment**

Work will be performed in a federal government office setting during business hours. The Government will not pay for transportation or parking.

### 3.1 Designated Work Sites

Primary:

U.S. Court of Appeals Library  
William K. Nakamura Courthouse  
1010 Fifth Avenue, Suite 420  
Seattle, WA 98104

Secondary:

U.S. Courts Library  
U.S. Courthouse  
700 Stewart Street, Room 19105  
Seattle, WA 98101

### List of Titles to Be Maintained at Each Location

Note: Titles marked with asterisks have been cancelled effective 9/30/2015.

#### U.S. Courts Library, 700 Stewart Street

A treatise on the law of contracts / Samuel Williston.  
Accountants' liability / Dan L. Goldwasser, M. Thomas Arnold.  
Administrative law and practice / Charles H. Koch, Jr.  
Administrative law treatise / Richard J. Pierce, Jr.  
Admiralty and maritime law / Thomas J. Schoenbaum.  
Advanced chapter 11 bankruptcy practice / Thomas J. Salerno, Craig D. Hansen, G. Christopher Meyer.  
Age discrimination / Howard C. Eglit.  
Alternative dispute resolution / Jay E. Grenig.  
American law reports annotated, second series. Later case service.  
Americans with Disabilities Act handbook / Henry H. Perritt, Jr.  
Anderson on the Uniform Commercial Code / Ronald A. Anderson.  
Antitrust adviser / Irving Scher, editor.  
Arkfeld on electronic discovery and evidence / Michael R. Arkfeld.  
Attorney-client privilege in the United States.  
Attorneys' fees / Robert L. Rossi.  
Attorneys' textbook of medicine / Roscoe N. Gray and Louise J. Gordy.\*  
Aviation accident law / Lee S. Kreindler.  
Banking law / William H. Schlichting ... [et al.].\*  
Bankruptcy litigation manual.  
Benedict on admiralty.  
Bromberg and Lowenfels on securities fraud / Alan R. Bromberg and Lewis D. Lowenfels.  
Chisum on patents: a treatise on the law of patentability, validity, and infringement / Donald S. Chisum.  
Civil RICO / David B. Smith, Terrance G. Reed.  
Civil RICO practice manual / Paul A. Batista.  
Civil actions against state and local government, its divisions, agencies, and officers.  
Civil actions against the United States, its agencies, officers, and employees / Shepard's editorial staff.  
Civil and criminal forfeiture: federal and state practice / Steven L. Kessler.  
Civil false claims and qui tam actions / John T. Boese.  
Civil rights actions / Joseph G. Cook and John L. Sobieski, Jr.  
Civil rights and civil liberties litigation: the law of section 1983 / Sheldon H. Nahmod.  
Collier on bankruptcy.  
Collier real estate transactions and the Bankruptcy Code / Laurence D. Cherkis ; Lawrence P. King.\*  
Computer and intellectual property crime: federal and state law / A. Hugh Scott.  
Computer law / David Bender.\*  
Constitutional law: principles and policies / Erwin Chemerinsky.  
Constitutional law deskbook: individual rights / Ralph C. Chandler, Richard A. Enslin, Peter G. Renstrom.

Constitutional limitations on criminal procedure / Richard B. McNamara.  
Constitutional rights of the accused / Joseph G. Cook.  
Consumer law: sales practices and credit regulation / Howard J. Alperin and Roland F. Chase.  
Corpus juris secundum.  
Couch on insurance 3d / [Steven Plitt, Daniel Maldonado, and Joshua D. Rogers].  
Court awarded attorney fees / Mary Frances Derfner, Arthur D. Wolf.  
Courtroom criminal evidence / Edward J. Imwinkelried ... [et al.].  
Criminal evidentiary foundations / Edward J. Imwinkelried, Daniel D. Blinka.  
Criminal law / Wayne R. LaFave.  
Criminal law defenses / Paul H. Robinson.  
Criminal procedure / Wayne R. LaFave ... [et al.].  
Defending DUIs in Washington / Douglas L. Cowan, Jon Scott Fox.  
Defense of narcotics cases / David Bernheim.  
Digital communications law / Henry H. Perritt, Jr.  
Directory of federal court guidelines / Christine Housen.\*  
Discovery proceedings in federal court / Shepard's editorial staff.  
Domke on commercial arbitration (The law and practice of commercial arbitration) / Martin Domke.  
Drug testing legal manual and practice aids / Kevin B. Zeese.  
Education law / [edited by James A. Rapp].  
Electronic discovery: law and practice / Adam I. Cohen, David J. Lender, G. Edward Kalbaugh.  
Employment coordinator / West.  
Employment discrimination / Lex K. Larson.\*  
Employment in Washington: a guide to employment laws, regulations, and practices / Michael J. Killeen.  
Employment law / Mark A. Rothstein, Charles B. Craver, et al.  
Engineering evidence / Stephen V. O'Neal and Aaron R. Gruber.  
Environmental law in Indian country / William H. Rogers, Jr.  
Epstein on intellectual property / Michael A. Epstein.  
Extradition laws and treaties, United States / compiled by I.I. Kavass and A. Sprudz.  
Federal civil procedure before trial / William W Schwarzer, A. Wallace Tashima, et al.  
Federal civil rights acts / Rodney A. Smolla.  
Federal civil trials and evidence / Robert E. Jones ... [et al.]  
Federal courtroom evidence / Joseph W. Cotchett.  
Federal courts and the law of federal-state relations / Peter W. Low et al.  
Federal criminal trials / Judge James Cissell.  
Federal employment jury instructions / Todd J. McNamara and J. Alfred Southerland.  
Federal employment litigation / Gerald E. Rosen, Barbara J. Rothstein ... [et al.].  
Federal evidence / Christopher B. Mueller and Laird C. Kirkpatrick..  
Federal fair lending and credit practices manual / Ralph C. Clontz, Jr.  
Federal grand jury: a guide to law and practice / Susan W. Brenner and Lori E. Shaw.  
Federal information disclosure.  
Federal jury practice and instructions.  
Federal money laundering regulation: banking, corporate, and securities compliance / Levy.  
Federal motions in limine / Stephanie Hoit Lee and David N, Finley.  
Federal ninth circuit civil appellate practice / Christopher A. Goelz, Meredith J. Watts, Cole Benson.  
Federal practice and procedure / Charles Alan Wright and Andrew D. Leipold.  
Federal procedure: a problem-solving textual analysis of federal judicial and administrative procedure.  
Federal rules of evidence manual / Stephen A. Saltzburg, Michael M. Martin, Daniel J. Capra.  
Federal sentencing for business crimes / Kirby D. Behre, A. Jeff Ifrah.  
Federal summary judgment and related termination motions / David N. Finley and Stephanie Hoit Lee.  
Federal tort claims / Daniel A. Morris.



Fletcher cyclopedia of the law of private corporations.  
Forensic DNA evidence: science and the law / Justice Ming W. Chin ... [et al.].  
Friedman on contracts and conveyances of real property / Milton R. Friedman, James Charles Smith.  
Friedman on leases / Milton R. Friedman; edited and revised by Patrick A. Randolph, Jr.  
Fundamentals of securities regulation / Louis Loss, Joel Seligman, Troy Paredes.  
Goods in transit / Saul Sorkin.  
Grand jury law and practice / Sara Sun Beale ... [et al.].  
Guide to multistate litigation / Victor E Schwartz, Patrick W. Lee, Kathryn Kelly.  
Handbook of federal civil discovery and disclosure / Jay E. Grenig, Jeffrey S. Kinsler.  
Handbook on ERISA litigation / James F. Jorden, Waldemar J. Pflapsen, Jr., Stephen H. Goldberg.  
Handling consumer credit cases / John R. Fonseca.  
Handling federal discovery / Peter Jakab, William M. Audet, Kimberly A. Fanady; Fern M. Smith.  
Handling federal tort claims: administrative and judicial remedies / Lester S. Jayson.  
Hart and Wechsler's The federal courts and the federal system.  
Housing discrimination: law and litigation / Robert G. Schwemm.  
IRS practice and procedure / Michael I. Saltzman.  
Immigration law and procedure / Charles Gordon and Harry N. Rosenfield.  
Immigration law service / Anna Marie Gallagher.  
Insurance claims & disputes: representation of insurance companies and insureds / Allan D. Windt.  
International business transactions: with IBT resources and sample agreements.  
International judicial assistance: civil and commercial / Bruno A. Ristau.  
Judgment enforcement / James J. Brown.  
Judicial conduct and ethics / Charles Gardner Geyh ... [et al.].  
Jury instructions on damages in tort actions / Ronald W. Eades.  
Jury instructions on medical issues / Ronald W. Eades.  
Jury instructions on products liability / Ronald W. Eades.  
Kintner federal antitrust law / Joseph P. Bauer and William H. Page.  
Law of water rights and resources.  
Legal rights of children / Donald T. Kramer and the publisher's editorial staff.  
LexisNexis practice guide. Washington civil discovery.  
Liability of corporate officers and directors / William E. Knepper and Dan A. Bailey.\*  
Litigation of international disputes in U.S. courts / Ved P. Nanda, David K. Pansius.  
Managed care law manual / Aspen Health Law Center ; Patricia A. Younger ... [et al.].\*  
Maritime law deskbook / Charles M. Davis.  
McCarthy on trademarks and unfair competition / J. Thomas McCarthy.  
McCormick on evidence / Kenneth S. Broun et al.  
Medical malpractice / David W. Louisell and Harold Williams.\*  
Medical proof of social security disability / Ann G. Hirschman.  
Medicare and medicaid claims and procedures / Harvey L. McCormick.  
Mental capacity: legal and medical aspects of assessment and treatment / Arthur C. Walsh ... [et al.].  
Military criminal justice: practice and procedure / David A. Schlueter.  
Military rules of evidence manual / Stephen A. Saltzburg, Lee D. Schinasi, David A. Schlueter.  
Model Business Corporation Act annotated / Committee on Corporate Laws, Section of Business Law.\*  
Modern federal jury instructions / Leonard B. Sand ... [et al.].  
Moore's federal practice / James Wm. Moore ; board of editors, Daniel R. Coquillette ... [et al.].  
Mortgage lending.  
Motions in federal court.  
Municipal liability: law and practice / Vincent R. Fontana.  
New Appleman insurance bad faith litigation / William T. Barker, Ronald D. Kent.  
New Appleman on insurance / editor-in-chief Jeffrey E. Thomas.

Newberg on class actions / William B. Rubenstein.  
Nichols' The law of eminent domain.\*  
Nimmer on copyright / Melville B. Nimmer, David Nimmer.  
Norton bankruptcy law and practice / William L. Norton, Jr., William L. Norton, III.  
O'Neal and Thompson's Oppression of minority shareholders and LLC members.  
O'Neal and Thompson's close corporations and LLCs: law and practice.  
Orfield's Criminal procedure under the federal rules / Lester B. Orfield.  
Page on the law of wills.  
Patent law: a practitioner's guide / Ronald B. Hildreth and David Aker.  
Patry on copyright / William F. Patry.\*  
Plea bargaining / G. Nicholas Herman.  
Police civil liability / Isidore Silver.  
Powell on real property / Richard R. Powell ; general editor, Michael Allan Wolf.  
Practice before federal magistrate judges / Kent Sinclair, Jr.  
Practice under the federal sentencing guidelines / David Debold et al.  
Preparing for trial in federal court / Danford D. Grant  
Prisoners and the law: formerly Prisoners' rights sourcebook series / Ira P. Robbins.  
Privacy torts / David A. Elder.  
Products liability / Louis R. Frumer and Melvin I. Friedman.\*  
Professional responsibility in criminal defense practice / John Wesley Hall, Jr.  
Prosecuting and defending health care fraud cases / Michael K. Loucks and Carol C. Lam.  
Prosecution and defense of criminal conspiracy cases / Paul Marcus.  
Prosecution and defense of forfeiture cases / David B. Smith.  
Prosecutor's manual for arrest, search, and seizure / James A. Adams, Daniel D. Blinka.  
Psychiatric and psychological evidence / Daniel W. Shuman.  
Psychiatry in the everyday practice of law: a lawyer's manual for case preparation and trial / Blinder.  
Punitive damages / Linda L. Schlueter.  
Regulatory takings / Steven J. Eagle.  
Religious organizations and the law / William W. Bassett, W. Cole Durham, Jr., Robert T. Smith.  
Representing plaintiffs in Title VII actions / Robert E. McKnight Jr.  
Restatement of the law third (complete set)  
Rutter Group practice guide. Bankruptcy / Judith K. Fitzgerald, Arthur J. Gonzalez, Mary F. Walrath.  
Sack on defamation: libel, slander, and related problems.  
Sanctions: the federal law of litigation abuse / Gregory P. Joseph.  
Scientific evidence / Paul C. Giannelli, Edward J. Imwinkelried, Andrea Roth, Jane Campbell Moriarty.  
Scott and Ascher on trusts / Austin Wakeman Scott, William Franklin Fratcher, Mark L. Ascher.  
Search and seizure / John Wesley Hall.  
Search and seizure: a treatise on the Fourth Amendment / Wayne R. LaFave.  
Section 1983 litigation. (complete set) / Martin A. Schwartz.  
Secured transactions under the Uniform commercial code / Peter F. Coogan [et al.].\*  
Securities and federal corporate law / Harold S. Bloomenthal and Samuel Wolff.  
Securities practice: federal and state enforcement / Steinberg and Ferrara.  
Securities regulation / Louis Loss, Joel Seligman, Troy Paredes.  
Sinclair on federal civil practice / [by] Kent Sinclair.  
Smolla and Nimmer on freedom of speech / Rodney A. Smolla.  
Social security claims and procedures / Harvey L. McCormick.  
Social security disability claims: practice and procedure / Barbara Samuels.  
Social security law and practice / Michael A. Rosenhouse et al.  
Sources of compiled legislative histories / compiled by Nancy P. Johnson.  
Specialized legal research / Penny A. Hazelton, general editor.

Sports law practice / Martin J. Greenberg, James T. Gray.  
Statutes and statutory construction / Norman J. Singer and J.D. Shambie Singer.  
Structured finance: a guide to the principles of asset securitization / Schwarcz et al.  
Structured settlements / Paul J. Lesti.  
Substantive criminal law / Wayne R. LaFave.  
Tax controversies--audits, investigations, trials / Robert S. Fink  
The Washington State Environmental Policy Act: a legal and policy analysis / Richard L. Settle.  
The entrapment defense / Paul Marcus.  
The law of corporations / James D. Cox, Thomas Lee Hazen.  
The law of electronic commercial transactions / Raymond T. Nimmer, Holly K. Towle.  
The law of evidence in Washington / Robert H. Aronson, Maureen A. Howard.  
The law of future interests / John A. Borron, Jr.  
The law of lawyering / Geoffrey C. Hazard, Jr., W. William Hodes.  
The law of lawyering in Washington / Tom Andrews, Rob Aronson, Mark Fucile, Art Lachman.  
The law of maritime personal injuries / Robert Force and Martin J. Norris.  
The law of municipal corporations.  
The law of premises liability.  
The law of probation and parole / Neil P. Cohen.  
The law of seamen / Robert Force and Martin J. Norris.  
The law of secured transactions under the Uniform Commercial Code / Barkley Clark, Barbara Clark.  
The law of torts / Dan B. Dobbs, Paul T. Hayden, and Ellen M. Bublick.  
The law of unfair competition trademarks and monopolies / Rudolf Callmann.  
The prosecution and defense of sex crimes / B. Anthony Morosco.  
Trade secrets / Roger M. Milgrim.  
Trade secrets: a practitioner's guide / Henry H. Perritt, Jr.\*  
Treatise on constitutional law: substance and procedure / Ronald D. Rotunda, John E. Nowak.  
Treatise on environmental law / Frank P. Grad.  
Treatise on the law of securities regulation / Thomas Lee Hazen.  
Truth-in-lending manual: text and forms / Ralph C. Clontz, Jr.; James H. Pannabecker, update author.  
Uncharged misconduct evidence / Edward J. Imwinkelried.  
Uniform commercial code / James J. White, Robert S. Summers.  
Uniform commercial code series / William D. Hawkland.  
Uniform laws annotated.  
United States code annotated.  
United States code service.  
Unjust dismissal / Lex K. Larson, Philip Borowsky, Susan G. Tanenbaum.\*  
Washington administrative law practice manual / Richard A. Finnigan, James M. Van Nostrand, et al.  
Washington business entities: law and forms / Stewart M. Landefeld, Eric A. DeJong.  
Washington civil trial and evidence manual: voir dire to verdict / Litigation Section, WA State Bar Assn.  
Washington community property deskbook / [edited by Tom Andrews ... et al.].  
Washington family law deskbook.  
Washington insurance law / Thomas V. Harris.  
Washington lawyers practice manual: manual & forms.  
Washington practice.  
Washington real property deskbook series / Editor-in-Chief, William L. Green.  
Waters and water rights / Robert E. Beck, editor-in-chief ; Amy K. Kelley, editor-in-chief (2007).  
Weinstein's Federal evidence / general editor, Joseph M. McLaughlin.  
West's Federal forms.  
West's Washington digest 2d.\*  
West's federal administrative practice / Steven W. Feldman.

West's revised code of Washington annotated.  
Wharton's criminal evidence.  
Wharton's criminal law / Charles E. Torcia.  
Wharton's criminal procedure.  
White collar crime / Joel M. Androphy.  
Wiretapping & eavesdropping: surveillance in the internet age / Fishman and McKenna.

**U.S. Court of Appeals Library, Nakamura Courthouse, 1010 5<sup>th</sup> Avenue**

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Rights of prisoners / Michael B. Mushlin.  
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WD 05-2563 (Rev.-17) was first posted on www.wdol.gov on 12/30/2014

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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210

Diane C. Koplewski	Division of		Wage Determination No.: 2005-2563
Director	Wage Determinations		Revision No.: 17
			Date Of Revision: 12/22/2014

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Washington

Area: Washington Counties of King, Snohomish, Whatcom

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		15.56
01012 - Accounting Clerk II		17.47
01013 - Accounting Clerk III		19.54
01020 - Administrative Assistant		23.72
01040 - Court Reporter		19.01
01051 - Data Entry Operator I		14.37
01052 - Data Entry Operator II		15.69
01060 - Dispatcher, Motor Vehicle		22.39
01070 - Document Preparation Clerk		13.60
01090 - Duplicating Machine Operator		13.60
01111 - General Clerk I		12.68
01112 - General Clerk II		14.80
01113 - General Clerk III		16.82
01120 - Housing Referral Assistant		21.81
01141 - Messenger Courier		13.25
01191 - Order Clerk I		15.29
01192 - Order Clerk II		16.10
01261 - Personnel Assistant (Employment) I		16.87
01262 - Personnel Assistant (Employment) II		18.88
01263 - Personnel Assistant (Employment) III		21.05
01270 - Production Control Clerk		21.10
01280 - Receptionist		14.47
01290 - Rental Clerk		16.18
01300 - Scheduler, Maintenance		17.49
01311 - Secretary I		17.49
01312 - Secretary II		19.57
01313 - Secretary III		21.81
01320 - Service Order Dispatcher		17.13
01410 - Supply Technician		23.37
01420 - Survey Worker		19.01
01531 - Travel Clerk I		13.96
01532 - Travel Clerk II		15.00
01533 - Travel Clerk III		16.08
01611 - Word Processor I		17.01
01612 - Word Processor II		19.09
01613 - Word Processor III		21.35
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		23.34
05010 - Automotive Electrician		22.06
05040 - Automotive Glass Installer		21.36
05070 - Automotive Worker		21.36
05110 - Mobile Equipment Servicer		19.93
05130 - Motor Equipment Metal Mechanic		22.82

05160 - Motor Equipment Metal Worker	21.36
05190 - Motor Vehicle Mechanic	22.78
05220 - Motor Vehicle Mechanic Helper	19.20
05250 - Motor Vehicle Upholstery Worker	20.65
05280 - Motor Vehicle Wrecker	21.36
05310 - Painter, Automotive	22.06
05340 - Radiator Repair Specialist	21.36
05370 - Tire Repairer	16.61
05400 - Transmission Repair Specialist	22.82
07000 - Food Preparation And Service Occupations	
07010 - Baker	15.16
07041 - Cook I	14.37
07042 - Cook II	15.75
07070 - Dishwasher	9.68
07130 - Food Service Worker	11.19
07210 - Meat Cutter	21.24
07260 - Waiter/Waitress	13.40
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	22.11
09040 - Furniture Handler	17.88
09080 - Furniture Refinisher	22.11
09090 - Furniture Refinisher Helper	19.16
09110 - Furniture Repairer, Minor	20.52
09130 - Upholsterer	22.11
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.98
11060 - Elevator Operator	11.98
11090 - Gardener	18.28
11122 - Housekeeping Aide	14.53
11150 - Janitor	15.32
11210 - Laborer, Grounds Maintenance	15.07
11240 - Maid or Houseman	11.48
11260 - Pruner	13.84
11270 - Tractor Operator	17.18
11330 - Trail Maintenance Worker	15.07
11360 - Window Cleaner	16.44
12000 - Health Occupations	
12010 - Ambulance Driver	20.83
12011 - Breath Alcohol Technician	20.83
12012 - Certified Occupational Therapist Assistant	24.67
12015 - Certified Physical Therapist Assistant	23.12
12020 - Dental Assistant	18.72
12025 - Dental Hygienist	45.08
12030 - EKG Technician	29.94
12035 - Electroneurodiagnostic Technologist	29.94
12040 - Emergency Medical Technician	20.83
12071 - Licensed Practical Nurse I	18.57
12072 - Licensed Practical Nurse II	20.78
12073 - Licensed Practical Nurse III	23.17
12100 - Medical Assistant	16.54
12130 - Medical Laboratory Technician	20.78
12160 - Medical Record Clerk	16.33
12190 - Medical Record Technician	18.27
12195 - Medical Transcriptionist	19.77
12210 - Nuclear Medicine Technologist	39.01
12221 - Nursing Assistant I	12.06
12222 - Nursing Assistant II	13.58
12223 - Nursing Assistant III	14.80
12224 - Nursing Assistant IV	16.61
12235 - Optical Dispenser	20.16
12236 - Optical Technician	18.57
12250 - Pharmacy Technician	18.96
12280 - Phlebotomist	16.61
12305 - Radiologic Technologist	32.53
12311 - Registered Nurse I	29.46
12312 - Registered Nurse II	36.05
12313 - Registered Nurse II, Specialist	36.05
12314 - Registered Nurse III	43.61
12315 - Registered Nurse III, Anesthetist	43.61
12316 - Registered Nurse IV	52.28
12317 - Scheduler (Drug and Alcohol Testing)	25.80
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	21.79
13012 - Exhibits Specialist II	26.22

13013 - Exhibits Specialist III	32.07
13041 - Illustrator I	21.79
13042 - Illustrator II	25.34
13043 - Illustrator III	31.00
13047 - Librarian	31.19
13050 - Library Aide/Clerk	13.60
13054 - Library Information Technology Systems Administrator	26.06
13058 - Library Technician	18.78
13061 - Media Specialist I	19.46
13062 - Media Specialist II	21.79
13063 - Media Specialist III	24.28
13071 - Photographer I	20.35
13072 - Photographer II	22.76
13073 - Photographer III	28.20
13074 - Photographer IV	34.50
13075 - Photographer V	41.74
13110 - Video Teleconference Technician	20.43
14000 - Information Technology Occupations	
14041 - Computer Operator I	18.22
14042 - Computer Operator II	20.39
14043 - Computer Operator III	22.73
14044 - Computer Operator IV	25.25
14045 - Computer Operator V	27.97
14071 - Computer Programmer I	(see 1) 24.47
14072 - Computer Programmer II	(see 1)
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	18.22
14160 - Personal Computer Support Technician	25.25
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	34.20
15020 - Aircrew Training Devices Instructor (Rated)	41.38
15030 - Air Crew Training Devices Instructor (Pilot)	49.60
15050 - Computer Based Training Specialist / Instructor	34.20
15060 - Educational Technologist	29.85
15070 - Flight Instructor (Pilot)	49.60
15080 - Graphic Artist	25.73
15090 - Technical Instructor	26.41
15095 - Technical Instructor/Course Developer	32.32
15110 - Test Proctor	21.33
15120 - Tutor	21.33
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	10.37
16030 - Counter Attendant	10.37
16040 - Dry Cleaner	13.07
16070 - Finisher, Flatwork, Machine	10.37
16090 - Presser, Hand	10.37
16110 - Presser, Machine, Drycleaning	10.37
16130 - Presser, Machine, Shirts	10.37
16160 - Presser, Machine, Wearing Apparel, Laundry	10.37
16190 - Sewing Machine Operator	13.99
16220 - Tailor	14.89
16250 - Washer, Machine	11.26
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	26.06
19040 - Tool And Die Maker	29.25
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	19.87
21030 - Material Coordinator	21.10
21040 - Material Expediter	21.10
21050 - Material Handling Laborer	15.41
21071 - Order Filler	14.20
21080 - Production Line Worker (Food Processing)	19.87
21110 - Shipping Packer	18.13
21130 - Shipping/Receiving Clerk	18.13
21140 - Store Worker I	15.40
21150 - Stock Clerk	19.42
21210 - Tools And Parts Attendant	19.87
21410 - Warehouse Specialist	19.87
23000 - Mechanics And Maintenance And Repair Occupations	



23010 - Aerospace Structural Welder	29.37
23021 - Aircraft Mechanic I	28.50
23022 - Aircraft Mechanic II	29.37
23023 - Aircraft Mechanic III	30.25
23040 - Aircraft Mechanic Helper	22.11
23050 - Aircraft, Painter	27.52
23060 - Aircraft Servicer	24.97
23080 - Aircraft Worker	26.38
23110 - Appliance Mechanic	24.65
23120 - Bicycle Repairer	18.25
23125 - Cable Splicer	31.68
23130 - Carpenter, Maintenance	27.65
23140 - Carpet Layer	24.79
23160 - Electrician, Maintenance	31.22
23181 - Electronics Technician Maintenance I	28.33
23182 - Electronics Technician Maintenance II	29.58
23183 - Electronics Technician Maintenance III	30.61
23260 - Fabric Worker	23.47
23290 - Fire Alarm System Mechanic	26.78
23310 - Fire Extinguisher Repairer	22.12
23311 - Fuel Distribution System Mechanic	26.30
23312 - Fuel Distribution System Operator	21.80
23370 - General Maintenance Worker	24.19
23380 - Ground Support Equipment Mechanic	28.50
23381 - Ground Support Equipment Servicer	24.97
23382 - Ground Support Equipment Worker	26.38
23391 - Gunsmith I	22.12
23392 - Gunsmith II	24.79
23393 - Gunsmith III	26.78
23410 - Heating, Ventilation And Air-Conditioning Mechanic	27.43
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	28.31
23430 - Heavy Equipment Mechanic	27.81
23440 - Heavy Equipment Operator	30.74
23460 - Instrument Mechanic	29.28
23465 - Laboratory/Shelter Mechanic	25.88
23470 - Laborer	14.21
23510 - Locksmith	25.88
23530 - Machinery Maintenance Mechanic	27.15
23550 - Machinist, Maintenance	24.25
23580 - Maintenance Trades Helper	20.79
23591 - Metrology Technician I	29.28
23592 - Metrology Technician II	30.22
23593 - Metrology Technician III	31.11
23640 - Millwright	27.73
23710 - Office Appliance Repairer	25.88
23760 - Painter, Maintenance	25.88
23790 - Pipefitter, Maintenance	29.77
23810 - Plumber, Maintenance	27.70
23820 - Pneudraulic Systems Mechanic	26.78
23850 - Rigger	26.78
23870 - Scale Mechanic	24.79
23890 - Sheet-Metal Worker, Maintenance	29.27
23910 - Small Engine Mechanic	24.79
23931 - Telecommunications Mechanic I	27.36
23932 - Telecommunications Mechanic II	28.21
23950 - Telephone Lineman	24.84
23960 - Welder, Combination, Maintenance	26.78
23965 - Well Driller	32.28
23970 - Woodcraft Worker	26.78
23980 - Woodworker	22.12
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	12.29
24580 - Child Care Center Clerk	15.32
24610 - Chore Aide	10.74
24620 - Family Readiness And Support Services Coordinator	14.74
24630 - Homemaker	19.55
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	26.38
25040 - Sewage Plant Operator	28.22
25070 - Stationary Engineer	26.38
25190 - Ventilation Equipment Tender	20.48

25210 - Water Treatment Plant Operator	28.22
27000 - Protective Service Occupations	
27004 - Alarm Monitor	22.98
27007 - Baggage Inspector	13.73
27008 - Corrections Officer	23.46
27010 - Court Security Officer	29.41
27030 - Detection Dog Handler	15.56
27040 - Detention Officer	23.51
27070 - Firefighter	31.09
27101 - Guard I	13.73
27102 - Guard II	22.54
27131 - Police Officer I	33.70
27132 - Police Officer II	37.44
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.43
28042 - Carnival Equipment Repairer	13.23
28043 - Carnival Equipment Worker	10.26
28210 - Gate Attendant/Gate Tender	14.84
28310 - Lifeguard	12.47
28350 - Park Attendant (Aide)	16.01
28510 - Recreation Aide/Health Facility Attendant	11.98
28515 - Recreation Specialist	19.12
28630 - Sports Official	12.75
28690 - Swimming Pool Operator	22.29
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	29.78
29020 - Hatch Tender	29.78
29030 - Line Handler	29.78
29041 - Stevedore I	28.19
29042 - Stevedore II	31.09
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	38.17
30011 - Air Traffic Control Specialist, Station (HFO)	26.32
30012 - Air Traffic Control Specialist, Terminal (HFO)	28.99
30021 - Archeological Technician I	22.27
30022 - Archeological Technician II	24.19
30023 - Archeological Technician III	30.86
30030 - Cartographic Technician	30.86
30040 - Civil Engineering Technician	28.02
30061 - Drafter/CAD Operator I	22.27
30062 - Drafter/CAD Operator II	24.91
30063 - Drafter/CAD Operator III	27.78
30064 - Drafter/CAD Operator IV	34.17
30081 - Engineering Technician I	20.07
30082 - Engineering Technician II	22.53
30083 - Engineering Technician III	25.20
30084 - Engineering Technician IV	31.22
30085 - Engineering Technician V	38.19
30086 - Engineering Technician VI	46.21
30090 - Environmental Technician	28.91
30210 - Laboratory Technician	27.78
30240 - Mathematical Technician	30.86
30361 - Paralegal/Legal Assistant I	22.87
30362 - Paralegal/Legal Assistant II	28.34
30363 - Paralegal/Legal Assistant III	33.72
30364 - Paralegal/Legal Assistant IV	41.93
30390 - Photo-Optics Technician	30.86
30461 - Technical Writer I	26.15
30462 - Technical Writer II	31.99
30463 - Technical Writer III	38.71
30491 - Unexploded Ordnance (UXO) Technician I	23.75
30492 - Unexploded Ordnance (UXO) Technician II	29.35
30493 - Unexploded Ordnance (UXO) Technician III	35.18
30494 - Unexploded (UXO) Safety Escort	24.26
30495 - Unexploded (UXO) Sweep Personnel	24.26
30620 - Weather Observer, Combined Upper Air Or (see 2)	23.99
Surface Programs	
30621 - Weather Observer, Senior (see 2)	27.77
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	15.18
31030 - Bus Driver	19.68
31043 - Driver Courier	17.32
31260 - Parking and Lot Attendant	11.22
31290 - Shuttle Bus Driver	18.43

31310 - Taxi Driver	13.29
31361 - Truckdriver, Light	18.43
31362 - Truckdriver, Medium	21.42
31363 - Truckdriver, Heavy	22.63
31364 - Truckdriver, Tractor-Trailer	22.63
99000 - Miscellaneous Occupations	
99030 - Cashier	12.32
99050 - Desk Clerk	10.88
99095 - Embalmer	28.38
99251 - Laboratory Animal Caretaker I	12.24
99252 - Laboratory Animal Caretaker II	13.02
99310 - Mortician	28.38
99410 - Pest Controller	19.07
99510 - Photofinishing Worker	14.16
99710 - Recycling Laborer	21.32
99711 - Recycling Specialist	24.48
99730 - Refuse Collector	19.73
99810 - Sales Clerk	13.82
99820 - School Crossing Guard	15.61
99830 - Survey Party Chief	28.70
99831 - Surveying Aide	16.46
99832 - Surveying Technician	22.56
99840 - Vending Machine Attendant	18.44
99841 - Vending Machine Repairer	19.80
99842 - Vending Machine Repairer Helper	18.44

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.02 per hour or \$160.80 per week or \$696.79 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including

consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

\*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form

1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

BUSINESS REFERENCES FOR RFQ     A09LIB15-000003    

Per section 1.4 of the Statement of Work, "The Contractor shall provide three business references from individuals qualified to document the Contractor's ability to perform the tasks specified below. References shall be provided using a list of clients from within the last two years who have agreed to act as references (include names, addresses, telephone numbers, and dates of service)."

contact name	
company	
address	
telephone number	
dates of service	

contact name	
company	
address	
telephone number	
dates of service	

contact name	
company	
address	
telephone number	
dates of service	