UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT SEATTLE

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| [Plaintiff],  Plaintiff,  v.  [Defendant],  Defendant. | CASE NO. [Case #]  ORDER SETTING TRIAL DATE AND RELATED DATES |

Having reviewed the Joint Status Report and Discovery Plan submitted by the parties, the Court hereby sets this case for trial and orders the following pretrial schedule:

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| **Event** | **Date** |
| [BENCH or JURY] TRIAL SET FOR 9:00 a.m. on | **Trial Date** |
| Length of trial | \_\_\_ days |
| Deadline for joining parties | 28 days from today |
| Deadline for amending pleadings | 56 days from today |
| Disclosure of expert testimony under FRCP 26(a)(2) due | TR – 6 mos |
| Disclosure of rebuttal expert testimony under FRCP 26(a)(2) due | 21 days from above |
| All motions related to discovery must be filed by this date and noted for consideration no later than the third Friday thereafter (*see* LCR 7(d) or LCR 37(a)(2)) | TR – 5 mos |
| Discovery to be completed by | TR – 4 mos |
| All dispositive motions must be filed by this date  and noted for consideration no later than the fourth Friday thereafter (*see* LCR 7(d)) | TR – 3 mos |
| Settlement Conference per LCR 39.1(c)(2) held no later than | TR – 2 mos |
| Mediation per LCR 39.1(c) held no later than | TR – 1 mos |
| All motions in limine must be filed by this date and noted for consideration no earlier than the third Friday after filing but no later than the Friday before the pretrial conference (*see* LCR 7(d)(4)) | TR – 28 days |
| Agreed LCR 16.1 Pretrial Order due | TR – 12 days |
| Trial briefs, proposed voir dire questions, proposed jury instructions, deposition designations, and exhibits due by this date; Counsel are to confer and indicate with their submissions which exhibits are agreed to | TR – 7 days |
| Pretrial conference scheduled for 9:30 a.m. in Courtroom 12A on | TR – 3 days |

The dates set forth in this order are firm dates that can be changed only by order of the Court, not by agreement of counsel for the parties. The Court will alter these dates only upon good cause shown. Failure to complete discovery within the time allowed is not recognized as good cause. If any of the dates identified in this Order or the Local Civil Rules fall on a weekend or federal holiday, the act or event shall be performed on the next business day.

If the trial date assigned to this matter creates an irreconcilable conflict, counsel must notify Deputy Clerk Stefanie Prather in writing within ten (10) days of the date of this Order and must set forth the exact nature of the conflict. A failure to do so will be deemed a waiver. Counsel must be prepared to begin trial on the date scheduled, but it should be understood that the trial may have to await the completion of other cases.

**COOPERATION**

As required by LCR 37(a), all discovery matters are to be resolved by agreement if possible. Counsel are also directed to cooperate in preparing the final pretrial order in the format required by LCR 16.1, except as ordered below.

**EXHIBITS**

The original and one copy of the trial exhibits are to be delivered to Judge Vaughan’s chambers five days before the trial date. Each exhibit shall be clearly marked. The Court hereby alters the LCR 16.1 procedure for numbering exhibits: Plaintiff(s)’ exhibits shall be numbered consecutively beginning with 1; defendant(s)’exhibits shall be numbered consecutively beginning with the next number not used by plaintiff. Duplicate documents shall not be listed twice. Once a party had identified an exhibit in the pretrial order, it may be used by any party. Each set of exhibits shall be submitted in a three-ring binder with appropriately numbered tabs.

**SETTLEMENT**

If this case settles, plaintiff’s counsel shall notify Stefanie Prather as soon as possible at (206) 370-8420 or via email at: Stefanie\_Prather@wawd.uscourts.gov. Pursuant to LCR 11(b), an attorney who fails to give the Deputy Clerk prompt notice of settlement may be subject to such discipline as the Court deems appropriate. The Clerk is directed to send copies of this Order to all parties of record.

Dated this \_\_ day of [Pick the date].

S. KATE VAUGHAN  
United States Magistrate Judge