



U.S. DISTRICT COURT
Western District of Washington
SMG Registration Form
For the Electronic Case Filing System (ECF)
All Fields are required.

Please register me to **receive electronic notices of filing via e-mail*** from the Court's electronic filing system (ECF).

You must be registered with [PACER](#).

I am a member of the media.

Name: _____ Case No: _____

Title: _____

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Company Name: _____

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Signature (Type an "s/" and your name, or print and sign) _____ Date signed

* You will be sent a Notice of Electronic Filing via e-mail. Documents can only be accessed through PACER (Public Access to Court Electronic Records). It is required that you establish a PACER account, by visiting the [PACER website](#). PACER is an automated system that allows an individual to view, print, and download documents for a nominal fee.

To E-mail This Form: Save a copy of this form to your computer and then send it as an attachment to: **cmecfreg@wawd.uscourts.gov**

You will receive e-mail confirmation of your registration when it is processed along with a login and password for access.

To Mail This Form: Print and mail to: **Clerk, U.S. District Court, Western District of Washington, ATTN: ECF Registration, 700 Stewart Street, Suite 2310, Seattle, WA, 98101.** You will receive e-mail confirmation of your registration when it is processed along with a login and password for access.

For assistance, please contact the **ECF Support Team** at **(206)370-8440, then press Option 2** (Seattle area), **(866)323-9293, then press Option 2** (Outside Seattle area) or e-mail us at : **cmecf@wawd.uscourts.gov**