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6 UNITED STATES DISTRICT COURT
7 WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

8 JOHN AND JANE DOE,

9 Plaintiffs,

10 v.

11 A-B-C-D-E-F-G, INC.,

12 Defendant.

)
)
) Case No.

) **ORDER REGARDING**
) **JUDICIAL SETTLEMENT**
) **CONFERENCE**
)
)

13 This case has been referred for a judicial settlement conference before the honorable
14 BRIAN A. TSUCHIDA, United States Magistrate Judge. The Court hereby ORDERS:

15 All parties and their counsel shall appear on:

16 **[DATE AND TIME]**

17 **United States District Courthouse**
18 **700 Stewart Street, 12th Floor – Courtroom 12A**
Seattle, WA 98101

19 I. Who Must Be Present

20 Each attorney who will try the case should be physically present, accompanied by the
21 client or a representative with full authority to resolve the case. If there are other interested
22 parties whose presence would assist in resolving the case, please arrange for their attendance.
23 Failure to produce the appropriate persons at the mediation or failure to participate in good faith

1 may result in an award of costs and attorney fees incurred by the other parties regarding the
2 conference.

3 II. Confidential Settlement Memos

4 Each party shall deliver a settlement memo to chambers by 12:00 noon on [DATE].
5 These memos are confidential; do not file them with the clerk's office or serve them on opposing
6 counsel. Settlement memos should help the Court understand the facts, the issues to resolve, the
7 applicable law and the parties' settlement position. The memo should include a settlement
8 proposal, and describe settlement efforts to date. Exhibits that would help the Court understand
9 the case may also be submitted.

10 The Court expects all participants to be prepared and sincerely interested in settlement.
11 All parties should keep an open mind and be willing to reassess previous positions. Parties
12 should be frank and open in their discussions. The Court expects the parties to address each
13 other with courtesy and respect. In order to allow enough time to thoroughly explore all issues,
14 the Court has set aside the entire day for the settlement conference.

15 DATED this _____ day of _____, 20____.

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17 _____
BRIAN A. TSUCHIDA
United States Magistrate Judge
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